

**MUNICIPAL DISTRICT OF BIGHORN NO. 8  
EMERGENCY SERVICES COMMITTEE MEETING**

**November 19, 2020 – 1:30 P.M.  
Virtual Meeting**

**IN ATTENDANCE:**

Robert Ellis	C.A.O. and Chair
Paul Clark	Council representative
Wayne Dick	Jamieson Road Fire Dept. District Fire Chief
Norm Dreger	Member-at-Large
Kevin Hebb	Member-at-Large
Rick Lyster	Exshaw District Chief, Director of Emergency Management
Tom McFadden	Ghost River Fire Dept. District Fire Chief
Stew Walkinshaw	Montane Forest Management
Lana Hill	Facilitator
Leslie Rea	Executive Assistant/Facilitator
Lynda Gale	Recording Secretary

**CALL TO ORDER**

The Chair called the meeting to order at 2:03 p.m.

**1. APPROVAL OF AGENDA**

**Moved** by K. Hebb to approve the agenda as presented.

**CARRIED**

**2. APPROVAL OF MINUTES**

**Moved** by N. Dreger that the minutes of the August 19, 2020 EMS Committee meeting be adopted as presented.

**CARRIED**

**3. DELEGATIONS**

There were no delegations.

**4. BUSINESS ARISING FROM THE MINUTES**

There was no business arising from the minutes.

**5. UPDATE FROM DISTRICTS**

Chief Dick said Jamieson Road Fire Department (JRFD) attended several calls alongside Exshaw Fire Department (EFD), including a grassfire at Ghost Lake. Chief Dick gave an update on Engine 168 and said it is still out-of-service, but a new rebuilt engine was being installed in the next few days. He said they purchased a second iPad and worked with Calgary to set it up. Each response vehicle has an iPad now. Chief Dick said he is working on purchasing capital items for Jamieson including a drying rack and a water pump. He said the department has one new member, for a total of eight. P. Clark asked why there was no tower for drying hoses in the hall. Chief Dick said there weren't sufficient funds at the time the hall was built.

Chief McFadden said one member of his team attended Medical First Responders (MFR) training in Canmore and said it would be good to have another MFR qualified member on medical

responses. He said the Ghost River Fire Department (GRFD) attended some grass fires, but it has been quiet. He said he is also working on purchasing capital items for the hall, but is experiencing supply-chain issues, as most products are shipped from the United States.

Chief Lyster gave a brief update on emergency management and said MD staff have been taking the ICS-200 level training course. He said the balance of staff would have completed the course in December.

Chief Lyster said the Exshaw Fire Department (EFD) attended 52 fire incidents including grass fires and a number of structure fires on the First Nations land. He said all three departments have attended calls for incidents involving power lines that were downed by windstorms. Chief Lyster said all three departments worked together on about ten calls this year. He ordered 25 new Self-Contained Breathing Apparatus (SCBA) oxygen bottles, which will bring the total available bottles to three per SCBA.

The C.A.O. said Council approved the budget to purchase the required Alberta First Responders Radio Communications System (AFRRCS) radios. Chief Lyster said each radio will be programmed individually and said they should all be functional within three to four months.

**6. NEW BUSINESS**

**a) i)** Draft Summary Report – MD Bighorn Emergency Management Plan (MEMP) November 2020. S. Walkinshaw gave an overview of the plan to the Committee using a power point presentation. He responded to the Committee’s questions.

The members discussed the Plan and suggested minor edits to the document. S. Walkinshaw said he would review the edits and make the appropriate revisions to the Plan.

**Moved** by K. Hebb that the EMS Committee recommend that Council approve the Municipal Emergency Management Plan (MEMP), as amended.

**CARRIED**

**7. INFORMATION**

There were no items.

**8. INCAMERA**

There were no items to discuss.

**9. NEXT MEETING**

The next meeting date will be at the call of the Chair.

**ADJOURNMENT**

**Moved** by N. Dreger that the meeting be adjourned at 3:38 p.m.

**CARRIED**

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CHAIRMAN