

**COMMUNITY SERVICES BOARD MEETING MINUTES**  
**Tuesday, October 20, 2020**  
**11:00 A.M. – via Microsoft Teams**

File: 0105-19-01

**IN ATTENDANCE:**

**Name**

Margaret Blokhuis, Ward 1 - Chair  
Marina Krainer, Ward 4 - Vice-Chair  
Lisa Rosvold - Member (Council)  
Lynn Brown, Ward 2 - Member-at-Large  
Alice James, Ward 3 - Member-at-Large  
Deb Grady- Staff/Recording Secretary

**Delegations**

None

**1. CALL TO ORDER**

Chair M Blokhuis called the meeting to order at 10:59 p.m.

**2. REGRETS**

None.

**3. ADOPTION OF AGENDA**

**MOTION** by M Krainer that the agenda be adopted with no additions.

**CARRIED**

**4. ADOPTION OF MEETING MINUTES**

**MOTION** by A James that the minutes from the September 15, 2020 CSB meeting be approved as circulated with 3 corrections in section 6 b).

**CARRIED**

**5. BUSINESS ARISING FROM THE MINUTES**

a) Benchlands Lagoon - continue to carry as business arising.

**6. REPORTS**

None.

**7. NEW BUSINESS**

None.

**8. CORRESPONDENCE/INFORMATION**

a) Expense Claim – complete and submit via photo or scan emailed to D Grady.

**9. DATE/LOCATION OF NEXT MEETINGS**

November Organizational meeting via Microsoft Teams, date to be set after MD Bighorn 2021 Boards and Committees are formed.

**MOTION** by M Krainer that the Closed Meeting begin at 11:05 am

**CARRIED**

**10. CLOSED MEETING**

- a) 2021 Community Services Grants – late application review and recommendation for 2021 Budget

**MOTION** by L Brown that the Closed Meeting conclude at 11:43 am

**CARRIED**

- CSB recommends to Council that the Exshaw Community Association CS Grant application be supported in the amount of the remaining CS Grant budget for 2021.
- At next CSB meeting the board will review a draft statement to grant applicants regarding the average size of usual CS Grants.
- CSB members to promote the CS Grants program to area groups.
- D Grady to include CS Grant accounting and application information in March & June 2021 MD Newsletters, email reminders and post on Facebook in early May so that groups can complete and submit 2021 Interim Grant Accounting and 2022 CS Grant Applications early - before their summer break.

**11. ADJOURNMENT**

**MOTION** by M Krainer that the meeting be adjourned at 11:47 am.

**CARRIED**

\_\_\_\_\_  
CHAIRPERSON

\_\_\_\_\_  
SECRETARY

**ATTACHMENT**

Schedule A - 2021 Community Service Grant Application Recommendations

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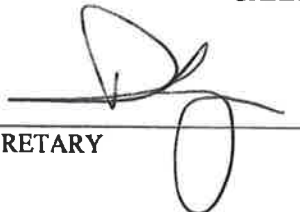
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\_\_\_\_\_  
SECRETARY

**ATTACHMENT**

Schedule A - 2021 Community Service Grant Application Recommendations

**COMMUNITY SERVICES BOARD**

**2021 Community Service Grant Application Recommendations**

Organization -Request Category	Project Description	2021 Grant Program Applications				2021 CS Funding Recommended	CSB 2021 DRAFT Comments/Rationale	Grant Accounting Rec'd	
		Total Project Cost	Other Funding	CS Grant Request	M.D. % of Total			Date	Interim /Final
Canmore Alberta Canada Day Society - operations	Culture: Canmore Canada Day Celebrations support	\$ 28,011	\$ 26,811	\$ 1,200	4.30%	\$ 1,200	No Audit Signatures on 2020 financials - provide Audit signature copy ASAP		
Cochrane & Area Rural Crime Watch - Operations and Maintenance	FCSS: operating and maintenance cost for Rural Crime Watch website	\$ 1,225	\$ 475	\$ 750	61%	\$ 750	Good thorough application and background information provided		
Cochrane New Year's Eve Family Celebration - Operations	FCSS: 2nd Annual family friendly afternoon event	\$ 10,400	\$ 7,400	\$ 3,000	29%	\$ 1,000	500 MD participants is very optimistic, you need to provide real numbers. For next year perhaps combine all 4 annual events into the one application and ask for MD support of all 4 in 1 application. If you provide all 4 dates early in the year we can promote all 4 events through our website Events Calendar and area Facebook pages.		
Dead Man's Flats Community Association - Maintenance	Facilities Maintenance - Community Garden and Seasonal Temporary Rink	\$ 2,800	\$ -	\$ 2,800	100%	\$ 2,800	If all this projected maintenance is not needed as guessed, the balance of funds will need to be returned to the MD. Where is the promised mention of MD support of the Community Garden in your newsletter article on the garden?		
Dead Man's Flats Community Association - Operations	Special Activities: Community Engagement Events	\$ 7,369	\$ 4,169	\$ 3,200	43%	\$ 3,200	You have a great active association and range of activities. We are concerned about your planning for future sustainability for these events if the MD cannot provide funding. You may want to increase event prices for non-members and have a very low price for members. This will help you control event numbers and increase attendance commitment.		
Exshaw Community Association - Operations	Accepted late due to email issue Facility: Operations Special Activities: Community Events	\$ 45,700	\$ 35,700	\$ 10,000	22%	\$ 8,200	up to \$8,200 or the the balance of 2021 CS Grant Budget		
Ghost Watershed Alliance Society - Operations	Special Activities: Education & Outreach Program	\$ 21,550	\$ 19,550	\$ 2,000	10%	\$ 2,000	You do such amazing work on a shoestring budget.		
Harvie Heights Community Assoc - Operations	Facility: Operate & Maintain hall, skating rink and tennis court	\$ 7,680	\$ 5,580	\$ 2,100	26.7%	\$ 2,100	Please provide how many members are in the HHCA and what is your membership fee structure.		
Kidsport Bow Valley - Operations	Recreation - Sports; Registration fees financial assistance	\$ 51,450	\$ 49,000	\$ 2,450	4.8%	\$ 2,450	Outstanding work so far, we hope your other fundraisers do work out or can morph into ways that will work during COVID measures.		
McDougall Stoney Mission Society - Operations	Culture: 2021 Events Program	\$ 10,500	\$ 9,000	\$ 1,500	10%	\$ 1,500	We are pleased to support summer programming to increase area residents and travelling public knowledge of all sides of area history, ecology, languages and customs.		
Palliative Care Society of the Bow Valley - Operations	FCSS: Resource Guide & Speaker Series	\$ 3,300	\$ 2,500	\$ 800	24%	\$ 800	We are happy to support this good use of funds to provide current information to residents, staff and service providers in the area.		

**COMMUNITY SERVICES BOARD**

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Water Valley Public Library - Operations	FCSS: 2021 TD Summer Reading Program	\$ 3,780	\$ 2,780	\$ 1,000	26%	\$ 1,000	Thank you for counting actual MD residents who use the program in your stats, it is very useful and appreciated.		
<b>TOTALS</b>		<b>\$ 193,765</b>	<b>\$ 162,965</b>	<b>\$ 30,800</b>		<b>\$ 27,000</b>	<b>Dec 8/20, R??/20 - Approve 2021 CS Grants</b>		
						<b>\$ 27,000.00</b>	2021 DRAFT CS Grants Budget		
						<b>\$ -</b>	\$ Budget Remains		
						<b>\$ 26,770.00</b>	<b>2020 CS Grant Budget</b>		
<b>GGBCA</b>	Aug 11, R:186/20 GGBCA Carry Over to 2021					\$ 300.00		Carryover Request July 28/20	N/A
<b>GWTA</b>	Aug 11, R:185/20 GWTA Carry Over to 2021							CS Balance carryover request	I
<b>MSMS</b>	R:187/20 MSMS CS Grant reallocation					\$ 290.23		Reallocation Request July 6/20	N/A
	Oct 12, R:228/20 MSMS Carry Over to June 30, 2021					\$ 1,200.00		Carryover Request Sept 22/20	N/A