

## COMMUNITY SERVICES BOARD MEETING MINUTES

Tuesday October 4, 2023 1:00 PM – 4:00 PM

MD of Bighorn Council Chambers

File: 0105-19-01

### IN ATTENDANCE:

#### Name

Marina Krainer, Ward 4 - Chair  
Margaret Blokhuis, Ward 1  
Lynn Brown, Ward 2 (virtual)  
Alice James, Ward 3 (Council)  
Doug Saul - Staff/Recording Secretary

#### Delegations

None

### 1. CALL TO ORDER

MOTION by L Brown at 1:02 PM

**CARRIED**

### 2. REGRETS

None.

### 3. ADOPTION OF AGENDA

MOTION by Lynn Brown that the agenda be approved as circulated be adopted.

**CARRIED**

### 4. ADOPTION OF MEETING MINUTES

MOTION by M Blokhuis that the minutes from the August 24, 2022 CSB meeting be adopted.

**CARRIED**

### 5. BUSINESS ARISING FROM THE MINUTES

a) Doug Saul updated the CSB on the HarGroup work with the RCSPFP, particularly the inclusion of linear recreational infrastructure within the Alberta Parks Pass region of MD of Bighorn.

b) Doug Saul updated the CSB on his conversations with RMA Insurance, in the pursuit of facilitating recreation/leisure instruction in communities within the MD of Bighorn, in particular with regards to facility agreements that Doug Saul will work on, **ACTION ITEM** beginning with Exshaw Community Association Centre, and then the contracting of recreation instructors, aligning these elements with RMA's insurance requirements.

c) Additionally, there was discussion regarding the MDP Visioning Sessions, in particular i) the schedule for the sessions and ii) the content and the benefit of making separate the MDP and the

RCSPFP engagement sessions so as not to overload residents with engagement sessions

d) Finally, there was discussion regarding insurance and the seemingly increased difficulty-to-acquire/costs with insurance, and the different providers; more info is above in item b)

## 6. REPORTS

a) Community Service Board Members – verbal updates.

### **L Brown, Ward 2/DMF**

- Cement poured for outdoor rink; garden productive with some produce donated to the Food Bank; LdACA applied for an application for a fund-raising casino

### **M Blokhuis, Ward 1/Exshaw**

- Farmer/Community Market was a success, again, with one more Market event this autumn season

### **A James, Ward 3/Jamieson Road & Council**

- Council update: Toured Ward 3; MDB requesting applications for committee work; work to ensure public engagement with the MDP Visioning Sessions
- Jamieson Road has had a quiet time since the last Report. Looking into the Museum as a venue for the next CSB meeting (see Next Meeting, below)

### **M Krainer, Ward 4/Benchlands**

- Much concern about firearms shooting and the ensuing garbage in the Ward 4 region; relatedly, a clean-up produced 250kg of shell casing, etc.; planting poplars and willows to stabilize river banks eroded from OHV traffic; drone sited flying over the community over private homes; low turnout but a good event: the Recreation Stewardship Fair; more concerns about how to manage the Lagoon; GOA fire ratings seemed low compared to observations in the field.

b) Community Services Coordinator Report

i) Meetings with Bow Valley Food Alliance, Exshaw (Sr) Go Getters, Heritage Resource Committee, Cochrane Inter-agency, McDougal Stoney Mission Society (MSMS), Foothills County Dark Sky Initiative, variety of MDB residents and community associations

ii) **Action Item:** send/forward to CSB events and opportunities within the MD, such as the MSMS event

## 7. NEW BUSINESS

a) 2023 MD of Bighorn Community Services Grant Applications:

There was a total of 8 Grant Applications to review, with one rejected due to no Society status on the application, and one (Cochrane and Area Event Society) conditionally accepted with the need to produce an audited financial statement for the most recent year (**RECEIVED on October 7**).

The remaining 7 applications were accepted with amounts assigned to them and awaiting review by Council (notice given that Council will review of 2023 CS Grant Applications in January, 2023).

The grant applications accepted by the CSB, with amounts assigned are as follows:

- i. Bow Valley Victim Services Association: amount \$3800.00 (Operational), comments:

- great work, MD is pleased to support this
- ii. Cochrane and Area Events Society: conditional amount \$2500.00 (Operational), comments: thanks for the community-building events [conditional on receiving audited financials]
  - iii. Dead Man's Flats Community Association (2 grant applications): Events Grant \$3200.00 and Infrastructure Grant \$3000.00, comments: great community work, MD is pleased to partner with DMCA by way of these grants
  - iv. Exshaw Community Association: \$8000.00 (Operational); lots of events going on with the community, supported by the ECA, keep up the great work; request is \$3500.00 short of the total request; the amount provided was to ensure a fair distribution of funds throughout the entire MD and from Ward to Ward
  - v. Harvie Heights Community Association: amount \$3600.00; strong community work in Harvie Heights, MD is pleased to support
  - vi. McDougall Stoney Mission Society: amount \$2000.00; great work in cross-cultural learning and understanding, MD is pleased to support
  - vii. Water Valley Public Library: amount \$1550.00
  - viii. Total grants amount (including CAES) would be approximately \$27650.00
  - ix. **NOTE: As of this writing, October 7, 2022, the Water Valley Community Association Grant Application (Maintenance; \$803.00) dated September 14, has now been distributed (found in a Junk email folder) and has been considered for review at the next CSB meeting on December 12, or earlier if possible**

**8. CORRESPONDENCE/INFORMATION – CIRCULATED AT MEETING**

- a) Grant Applications 2023
- b) Supporting documents
- c) Grant Accounting Reports 2023
- d) CS Grant History 2000 – 2019
- e) Grant Summary document
- f) CSB Grants recommendations 2022

**9. DATE/LOCATION OF NEXT MEETINGS**

Next meeting, December 12 at the Jamieson Road Museum.

**MOTION** by M Blokhuis that the meeting adjourn at 3:41 PM

**CARRIED**

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CHAIRPERSON

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SECRETARY