

COMMUNITY SERVICES BOARD MEETING MINUTES
Tuesday, September 21, 2021
9:00 A.M. – via Microsoft Teams

File: 0105-19-01

IN ATTENDANCE:

Name

Margaret Blokhuis, Ward 1 - Chair
Marina Krainer, Ward 4 - Vice-Chair
Lisa Rosvold - Member (Council)
Lynn Brown, Ward 2 - Member-at-Large
Alice James, Ward 3 - Member-at-Large
Deb Grady - Staff/Recording Secretary

Delegations

None

1. CALL TO ORDER

Chair M Blokhuis called the meeting to order at 9:07 a.m.

2. REGRETS

None.

3. ADOPTION OF AGENDA

MOTION by A James that the agenda be adopted with no additions.

CARRIED

4. ADOPTION OF MEETING MINUTES

MOTION by L Brown that the minutes from the April 28, 2021 CSB meeting be approved as circulated.

CARRIED

5. BUSINESS ARISING FROM THE MINUTES

- a) Benchlands Lagoon – M Krainer updated that Cows and Fish has looks at it and contacted Trans Alta to discuss management of the outflow regulation. **Keep this item as old business**
- b) Large/unsuitable items outside waste bins – L Rosvold says this will be part of higher levels of service strategic planning discussion with new council. J Kassel added after Strat. Plan. council direction it could possibly go to 2022 budget deliberations. **Keep this item as old business**
- c) Ghost area recreational issues – M Krainer updated that E Butters connected with neighboring municipalities, AB Environment & Parks; similar issues and concerns there, an area discussion needs to happen with new council. GWAS has done lead testing in sediments of creeks – positive. L Rosvold added this is a RMA discussion item as well, the eastern slopes need more fire, emergency and policing supports. Lots of calls have 2 trucks out to respond leaving little protection for residents. **Keep this item as old business**
- d) Benchlands municipal reserve maintenance - M Krainer updated that a bear trap was placed on the MR Lands for a week as we saw increased black bear activity in Benchlands this summer, increased maintenance could reduce bear attractants. L Rosvold added this is also part of the levels of service discussion. **Keep this item as old business**
- e) Community Services Masterplan – D Grady updated that Contractor proposal was sought

and received but needs to wait for 2022 budget allocation to proceed. **Keep this item as old business**

6. **REPORTS**

- a) Community Services Coordinator Report- reviewed and accepted as information with 3 additions:
- DMF Trails being maintained/refurbished behind River's Bend Way.
 - DMF Rink project – DMFCA re-applying for CFEP grant, CSC looking for additional grants they can apply for.
 - Add MD's ESS Plan, Wildlife Emergency Plan, Evacuation Plan information to Newsletter (hopefully to December 2021 newsletter)

- b) Community Service Board Members – verbal updates.

L Rosvold, Ward 2 Council

- Notification at midnight, default for website event calendar items

ACTION: D Grady to work with L Rea to address the midnight send times

- L Rea provided review of the notification systems on MD Website:
 - [Notify Me](#) – subscriptions for Notify Me, Agendas/minutes, Alert Centre, Bid Postings, Calendars, Government Jobs, News Flash
 - **Alert Centre** categories – fire, flooding, public health, air quality, travel advisory
 - [Civic Ready](#) – emergency notifications go to all subscribed in MD for Missing Persons, Evacuations, Local Threats.
- Contractor engaged for Exshaw Hydrology Assessment.
- Fires at LdA and DMF – communities grateful for learnings and support, things can be done better; multi-jurisdictional communication needs to improve.
- Municipal Election: Wards 2 (L Rosvold) and 3 (P Clark) acclaimed, Wards 1 and 4 will elect councilors.

A James, Ward 3/Jamieson Road

- Good FireSmart cutting and logging updates received through P Clark.
- Busy bear season, mostly grizzlies 7 (3 with cubs/) in 1 week on property.
- BearSmart program at Beupre Hall well done and well attended.
- Dumpsters and large items beside – still waiting patiently for MD staff pickups, no community volunteers stepping up to do a community trailer or dump run.
- Coyote Creek Trails - increased equestrian and walking interest in the area trails now. Some cross fences have to be removed by adjacent landowners. Area trails were decommissioned in 2012 due to lack of use and high maintenance needs.

L Brown, Ward 2/DMF

- Fires at LdA and DMF are top issue – DMFCA letter of concerns was sent to MD, need to know evacuation plans.
- Highway cleanup in May went well
- Rink/play surface – will reapply for CFEP in January, Temporary rink will be set up for the year again
- DMF Community Garden toolshed nearly done. Extra plots donations to a local Sr and Iyahrhe Foodbank over the summer (Banff Foodbank closed July-Sept!?!).
- New signs (No ATV's, fires, camping or dogs off-leash) and garbage cans along creek and trails behind residential area, no noticeable changes yet. Might be good to also post signs along the Bow River as many accesses this area from the river.

- New path along 2nd Ave placed by MD, widening the shoulders to allow more room to walk, this seems to be helping
- Still have high speed issues that need to be addressed too.
- Saturday Sept 25th will be a community cul-de-sac outdoor party.

M Krainer, Ward 4/Benchlands

- Wildfire concerns also very high, AE&P has Recreation Engagement staff on site 2 days/week, long weekends have gone well. Fire Bans/Restrictions odd how posted & risk ratings by AB Ag & Forestry (using very complicated calculations by Forest Ops.), need to be more proactive before weekends!
- Busy bear season here too, none getting into food, community warning processes in place.
- New MD signs (No camping or fires) seem to have worked.
- A large very expensive parcel (in 3 pieces) being sold in the hamlet.
- NO AGM or pancake breakfast this year due to COVID restrictions – still waiting to see if they can do a fall event or may have to ask again to carry the 2020 CS Grant funds to 2022.
- TransAlta sprayed in June to discourage woody growth – very smelly and not signed after initial spray time – not safe for kids, pets and adults who are there daily. Cows & Fish will educate more on the good of having woody growth on the berm.
- MD's thistle spray occurred late in year, would be more effective if done earlier in the year, also should have signage up during/after spraying.

M Blokhuis, Ward 1/Exshaw

- Exshaw Mountain Day – 6th year on Sept 23, community hike and BBQ taken on by the ECA with Ruthie Oltmann's move to Cochrane.
- Saturday evening will be community outdoor movie at ball diamond (was moved to community hall lawn)
- Sunday 24th will be last 2021 Community Market (10am-4pm) theme for the whole weekend is community & harvest.

7. NEW BUSINESS

- a) Community Service Grants 2021 Grant Accounting Reports – reviewed and accepted as information.
- b) December MD Newsletter Items – all good need to add information on MEMP, ESS, Animal Emergency and Evacuation Plans and where/how to access that information.

8. CLOSED MEETING

- a) Community Service Grants 2022 Applications reviewed and discussed – see attached SCHEDULE A CS Grant Recommendations for 2022.

9. CORRESPONDENCE/INFORMATION

- a) MD of Bighorn Board, Committee, Commission Application deadline October 8.
- b) Expense Claim – complete and submit via photo or scan emailed to D Grady.

10. DATE/LOCATION OF NEXT MEETING

November meeting via Microsoft Teams, date to be set after Council organizational meeting based on availability of L Rosvold, L Rea, L Hill, and D Grady. Options will go out via doodle poll in November.

- Organizational meeting
- Discuss 2022 MD Views Photo Challenge instead of Best Garden Selection.
- Community Services Annual Calendar review and update/extend.
- Progress on Action and Old Business Items

11. FUTURE MEETING ITEMS TO REMEMBER

- Travelling meeting to look at FireSmart work in Bow Valley hamlet(s) and Back 40
- Family Resource Networks – Bow Valley & Cochrane programs & services updates
- McDougall Mission tour

12. ADJOURNMENT

MOTION by L Brown that the meeting adjourn at 12:45 pm

CARRIED



CHAIRPERSON



SECRETARY

SCHEDULE A CS Grant Recommendations for 2022.pdf

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MD Bighorn Community Service Grants

2022 Application Recommendations

Organization -Request Category	CSB Pkg Pg.	Project Description	2022 Grant Program Applications				2022 CS Funding CSB Recommended	CSB 2022 DRAFT Comments/Rationale
			Total Project Cost	Other Funding	CS Grant Request	M.D. % of Total		
Cochrane Foothills Protective Association - Maintenance	96	FCSS: maintenance of Rural Crime Watch website	\$ 1,000	\$ 250	\$ 750	75%	\$ 750	Good job! Keep up the great work!
Cochrane New Year's Eve Family Celebration - Operations	79	Special Events: portion of their 4 annual family friendly events	\$ 73,875	\$ 69,875	\$ 4,000	5.41%	\$ 1,550	Budgets for Canada Day \$50,000, Labor Day \$12,600, Stuff A Bus \$875, NY Eve \$10,400 = \$73,875 T of C Contributions are \$47,325
Dead Man's Flats Community Association - Maintenance	111	Facilities Maintenance - Community Garden and Seasonal Temporary Rink	\$ 2,800	\$ -	\$ 2,800	100%	\$ 2,800	
Dead Man's Flats Community Association - Operations	121	Special Activities: Community Engagement Events	\$ 8,095	\$ 4,895	\$ 3,200	40%	\$ 3,200	
Exshaw Community Association - Operations	131	Facility: Utilities Special Activities: Community Events	\$ 9,865	\$ 4,930	\$ 4,930	50%	\$ 4,930	Consider application to BCCF too
Exshaw Community Association - Maintenance	142	Recreation - Sports; Exshaw Disk Golf course	\$ 8,000	\$ 2,000	\$ 6,000	75%	\$ -	Apply for Ward 1 CEP Grant - this is more capital than maintenance
Ghost Watershed Alliance Society - Operations	153	Special Activities: Education & Outreach Program	\$ 22,900	\$ 20,900	\$ 2,000	10%	\$ 2,000	Excellent work and great application as always Marina!
Harvie Heights Community Assoc - Operations	164	Facility: Operate hall, skating rink and tenins court	\$ 12,800	\$ 9,750	\$ 3,050	50.0%	\$ 3,050	
Harvie Heights Community Assoc - Maintenance	176	Facility: Maintain hall, skating rink and tenins court, Security review	\$ 12,800	\$ 9,550	\$ 3,250	63.0%	\$ 3,250	Security plan for community centre and recreation area - the recycling area may need to be under a MD Levels of Service discussion &/or require an agreement.
Kidsport Bow Valley - Operations	193	Recreation - Sports; Registration fees financial assistance	\$ 51,450	\$ 49,000	\$ 2,450	4.8%	\$ 2,450	
McDougall Stoney Mission Society - Operations	204	Culture: 2022 Events Program	\$ 10,000	\$ 8,500	\$ 1,500	15%	\$ 1,500	We are so pleased to be able to support your ongoing, intentional inclusivity.
Water Valley Community Associaiton - Maintenance	217	Facilities: Computer & software upgrades	\$ 2,130	\$ 580	\$ 1,550	73%	\$ 370	We can justify software cost in this grant program, please consider CEP application for the Computer.
Water Valley Public Library - Operations	232	FCSS: 2022 TD Summer Reading Program	\$ 3,780	\$ 2,630	\$ 1,150	30%	\$ 1,150	
TOTALS			\$ 227,495	\$ 184,860	\$ 36,630		\$ 27,000	Date, Resolution # - Approve 2022 CS Grants
							\$ 27,000.00	2022 DRAFT Budget
							\$ -	\$ Budget Remains