

COMMUNITY SERVICES BOARD MEETING MINUTES
Tuesday, September 15, 2020
12:30 P.M. – via Microsoft Teams

File: 0105-19-01

IN ATTENDANCE:

Name

Margaret Blokhuis, Ward 1 - Chair
Marina Krainer, Ward 4 - Vice-Chair
Lisa Rosvold - Member (Council)
Lynn Brown, Ward 2 - Member-at-Large
Alice James, Ward 3 - Member-at-Large
Deb Grady- Staff/Recording Secretary

Delegations

None

1. CALL TO ORDER

Chair M Blokhuis called the meeting to order at 12:34 p.m.

2. REGRETS

None.

3. ADOPTION OF AGENDA

MOTION by L Rosvold that the agenda be adopted with no additions.

CARRIED

4. ADOPTION OF MEETING MINUTES

MOTION by L Brown that the minutes from the February 18, 2020 CSB meeting be approved as circulated with the addition of; L Rosvold left the meeting at 4:30 pm.

CARRIED

5. BUSINESS ARISING FROM THE MINUTES

- a) Benchlands Lagoon – M Krainer reported no changes due to COVID 19, a new lands person from Trans Alta approached the Community Association to re-sign previous agreement but that was for a different structure. Will need to look at a new agreement with infrastructure only. Cows and Fish conversation; may be able to make a beaver proof outflow outlet.

ACTIONS:

- **M Krainer** to email update to R Ellis, E Butters and L Rosvold re new agreement.
- **D Grady** continue to carry as business arising.

6. REPORTS

- a) Community Services Coordinator Report - reviewed and accepted as information,

ACTIONS:

- **L Rosvold** meet with DMFCA this week to set possible dates for Rock Painting then with **D Grady** also invite LdA and HH residents.

- **CSB Members** email feedback on Bow Valley Food Charter DRAFT to CSC by mid-October, **D Grady** to include copy with draft minutes email.

b) Community Service Board Members – verbal updates:

L Brown, DMF

- Community Garden very productive with 3 donation beds; 1 to a local family, 2 give produce to Banff Food Bank via a resident who works in Banff (Bow Valley and Iyahrhe Food Banks get produce from the CRPS Canmore and Exshaw schools gardens/greenhouse). Garden mentioned in Bow Valley Food Alliance and DMFCA newsletters. Have a waiting list for next year and charged a fee to cover annual fertilization, will check with Christian Wright at CRPS gardens about what to do for winterizing and when/how to supplement soil. Has room for more plots but will wait a bit to see if it continues in popularity. Will work with D Grady on an article for December MD Newsletter
- Highway Cleanup fundraiser on September 19.
- DMFCA Recreation Committee working on plans and processes for a permanent hard play surface.

M Krainer, Benchlands/Ghost area

- Devils Head mountain fire; started by abandoned campfire, City of Calgary now testing Ghost river water quality daily.
- There was a 2nd fire across river in a hayfield, contained and extinguished quickly.
- Due to COVID-19 no AGM or Pancake breakfast this year
- No one in the area has been sick with COVID.

A James, Jamieson road area

- Have a good COVID list for area volunteers and helpers, one resident will privately provide groceries if anyone has lost job due to COVID.
- Increased use of area Facebook group during this time
- Working towards starting a 4-H Club in Jamieson Road area.
- Several frost already so not much produce left.
- 45 round bales lost in the hayfield fire, caused by broken hydraulics during bales move (not spontaneous combustion as was feared).

L Rosvold, Ward 2

- Shared Community Garden Pictures and Great Job!! to Lynn and Mitch and the entire Community Garden Committee of DMFCA for their persistence.
- Council getting back to Boards and Committee meetings via Microsoft Teams this week, previously was Council Meetings only
- Community Association Facebook pages use also growing in HH and LdA during COVID. DMFCA page already used quite extensively.
- Many Community events have been cancelled due to COVID in all 3 communities.
- Drive in Movie worked well in DMF approximately 20 vehicles and 100 people participated using a rented radio repeater to broadcast the audio.

M Blokhuis, Exshaw/Little Kananaskis

- June groundwater flooding on Mt McGillivray and Pigeon Mountain Drives, long period of pumping resulting in mold issues. Rebuilding starting but need funding assistance. MD report on causes and fixes is needed very soon for residents and for MD's event DRP application. If DRP application is approved, then residents can apply for DRP funding.

7. NEW BUSINESS

- a) **CS Contacts List** – reviewed for December newsletter. Add Cochrane and Area Rural Crime Watch website link. Perhaps add info on large item disposal especially for Seniors. Residents often do not want to go to the dump for 1-2 smaller items so leave it in or at waste/recycle bins.

ACTIONS:

D Grady

- Pursue with Operations:
 - Would it be more cost effective for current MD manual pickup of larger or unsuitable items left outside bins vs have a small bin provided 2-3 times/year to go to the dump?
 - December Newsletter article? Education on what goes where and why/costs of not disposing properly. Calling Diabetes Canada for pickup if re-usable.
 - Possibly ask for community Facebook pages to offer a volunteer landfill run regularly
- Post MD Facebook notice that donation bins are now open and again being collected by Diabetes Canada
- Arrange with Community Associations to repost this donations bins notice

CSB Members

- send any additional contacts to add to CS Contacts List by email to D Grady by mid-October

8. CORRESPONDENCE/INFORMATION

- a) MD Boards/Committees/Commissions Applications

ACTION:

CSB Members

- apply by October 5/20 and spread the word to area residents that there are openings this year, please apply.
- b) Expense Claim – complete and submit via photo or scan emailed to D Grady.

9. DATE/LOCATION OF NEXT MEETINGS

November Organizational meeting unless issues with 10 (b) then sooner, via Microsoft Teams, date to be set after MD 2021 Boards and Committees are formed.
2021 meetings - Possibly book in renovated Harvie Heights and Exshaw Community Halls, update from Bow Valley Housing Commission, FireSmart comparison tour Bow Valley and Back 40, Museum of Making tour

10. CLOSED MEETING

MOTION by M Krainer that the Closed Meeting begin at 1:20 pm

CARRIED

- A) Community Services Grants – 2020 CS Grant Accounting review
- B) Community Services Grants – 2021 CS Grant Applications review and recommendations for 2021 Budget

MOTION by A James that the Closed Meeting conclude at 3:48 pm

CARRIED

ACTIONS:

D Grady

- Attach to minutes Schedule A – DRAFT 2021 Community Service Grant Application Recommendations
- Investigate and report back to CSB approximate numbers of children who attend school in Cochrane from Wards 3 & 4
- PDF Grant Application fixed for future use to have variable text size in all long answer boxes, add Number of Members, Membership Fee Price(s), How do you charge non-members for events and/or facilities use?
- Arrange another short, closed meeting via Microsoft Teams if required for item 10 (b)

M Krainer

- While volunteering at casinos in next few weeks, talk with Casino Advisor and provide email update to CSB on how Casinos are now working and what will be done for those groups whose Casinos were cancelled due to COVID measures.

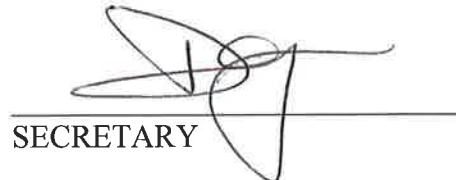
11. ADJOURNMENT

MOTION by L Rosvold that the meeting be adjourned at 3:51 pm.

CARRIED



CHAIRPERSON



SECRETARY

ATTACHMENT

Schedule A - DRAFT 2021 Community Service Grant Application Recommendations

COMMUNITY SERVICES BOARD

DRAFT 2021 Community Service Grant Application Recommendations

Organization - Request Category	CSB Pkg Pg.	Project Description	2021 Grant Program Applications				2021 CS Funding Recommended	CSB 2021 DRAFT Comments/Rationale	Grant Accounting Rec'd	
			Total Project Cost	Other Funding	CS Grant Request	M.D. % of Total			Date	Interim /Final
Canmore Alberta Canada Day Society - operations	129	Culture: Canmore Canada Day Celebrations support	\$ 28,011	\$ 26,811	\$ 1,200	4.30%	\$ 1,200	No Audit Signatures on 2020 financials - provide Audit signature copy ASAP		
Cochrane & Area Rural Crime Watch - Operations and Maintenance	141	FCSS: operating and maintenance cost for Rural Crime Watch website	\$ 1,225	\$ 475	\$ 750	61%	\$ 750	Good thorough application and background information provided		
Cochrane New Year's Eve Family Celebration - Operations	157	FCSS: 2nd Annual family friendly afternoon event	\$ 10,400	\$ 7,400	\$ 3,000	29%	\$ 1,000	500 MD participants is very optimistic, you need to provide real numbers. For next year perhaps combine all 4 annual events into the one application and ask for MD support of all 4 in 1 application. If you provide all 4 dates early in the year we can promote all 4 events through our website Events Calendar and area Facebook pages		
Dead Man's Flats Community Association - Maintenance	173	Facilities Maintenance - Community Garden and Seasonal Temporary Rink	\$ 2,800	\$ -	\$ 2,800	100%	\$ 2,800	If all this projected maintenance is not needed as guessed, the balance of funds will need to be returned to the MD. Where is the promised mention of MD support of the Community Garden in your newsletter article on the garden?		
Dead Man's Flats Community Association - Operations	187	Special Activities: Community Engagement Events	\$ 7,369	\$ 4,169	\$ 3,200	43%	\$ 3,200	You have a great active association and range of activities. We are concerned about your planning for future sustainability for these events if the MD cannot provide funding. You may want to increase event prices for non-members and have a very low price for members. This will help you control event numbers and increase attendance commitment.		
Exshaw Community Association - Operations	Accepted late due to small issue	Facility: Operations Special Activities: Community Events	\$ 45,700	\$ 35,700	\$ 10,000	22%				
Ghost Watershed Alliance Society - Operations	201	Special Activities: Education & Outreach Program	\$ 21,550	\$ 19,550	\$ 2,000	10%	\$ 2,000	You do such amazing work on a shoestring budget.		
Harvie Heights Community Assoc - Operations	215	Facility: Operate & Maintain hall, skating rink and tennis court	\$ 7,680	\$ 5,580	\$ 2,100	26.7%	\$ 2,100	Please provide how many members are in the HHCA and what is your membership fee structure.		
Kidsport Bow Valley - Operations	229	Recreation - Sports: Registration fees financial assistance	\$ 51,450	\$ 49,000	\$ 2,450	4.8%	\$ 2,450	Outstanding work so far, we hope your other fundraisers do work out or can morph into ways that will work during COVID measures		
McDougall Stoney Mission Society - Operations	243	Culture: 2021 Events Program	\$ 10,500	\$ 9,000	\$ 1,500	10%	\$ 1,500	We are pleased to support summer programming to increase area residents and travelling public knowledge of all sides of area history, ecology, languages and customs.		
Palliative Care Society of the Bow Valley - Operations	257	FCSS: Resource Guide & Speaker Series	\$ 3,300	\$ 2,500	\$ 800	24%	\$ 800	We are happy to support this good use of funds to provide current information to residents, staff and service providers in the area.		

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DRAFT 2021 Community Service Grant Application Recommendations

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			Total Project Cost	Other Funding	CS Grant Request	M.D. % of Total			Date	Interim /Final
Water Valley Public Library - Operations	275	FCSS: 2021 TD Summer Reading Program	\$ 3,780	\$ 2,780	\$ 1,000	26%	\$ 1,000	Thank you for counting actual MD residents who use the program in your stats, it is very useful and appreciated.		
TOTALS			\$ 193,765	\$ 162,965	\$ 30,800		\$ 18,800	Dec. ??/20, R:??/20 - Approve 2021 CS Grants		
							\$ 27,000.00	2021 DRAFT Budget		
							\$ 8,200.00	\$ Budget Remains		
	Grant Yr:									
GGBCA	2020	Aug 11, R:186/20 GGBCA Carry Over to 2021					\$ 300.00		Carryover Request July 28/20	N/A
GWTA	2020	Aug 11, R:185/20 GWTA Carry Over to 2021					\$ 290.23		CS Balance carryover request	I
MSMS	2020	R:187/20 MSMS CS Grant reallocation					\$ 1,200.00		Reallocation Request July 6/20	N/A
		MSMS Carry Over to 2021							Carryover Request Sept 22/20	