

**MUNICIPAL DISTRICT OF BIGHORN NO. 8
EMERGENCY SERVICES COMMITTEE MEETING**

**May 22, 2020 – 10:30 A.M.
Virtual Meeting**

IN ATTENDANCE:

| | |
|--------------|--|
| Robert Ellis | C.A.O. and Chair |
| Paul Clark | Council representative |
| Wayne Dick | Jamieson Road Fire Dept. District Fire Chief |
| Norm Dreger | Member-at-Large |
| Kevin Hebb | Member-at-Large |
| Rick Lyster | Exshaw District Chief |
| Tom McFadden | Ghost River Fire Dept. District Fire Chief |

CALL TO ORDER

The Chair called the meeting to order at 10:35 a.m.

1. APPROVAL OF AGENDA

Moved by R. Lyster to approve the agenda as presented.

CARRIED

2. APPROVAL OF MINUTES

Moved by P. Clark that the minutes of the February 26, 2020 EMS Committee meeting be adopted as presented.

CARRIED

3. DELEGATIONS

There were no delegations.

4. BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes.

5. UPDATE FROM DISTRICTS

There were no items to discuss.

6. NEW BUSINESS

The Chair requested the Committee move to the incamera portion of the agenda to discuss Item 8. a).

7. INFORMATION

There were no items to discuss.

8. INCAMERA

Moved by R. Lyster that the EMS Committee close the meeting to the public for agenda item 8. a). Evaluation and Selection of Request for Proposals for the Municipal Emergency Plan (FOIP Section 24) at 10:45 a.m.

CARRIED

Moved by Councillor Clark that the EMS Committee return to public session at 11:20 a.m.

CARRIED

a) **Moved** by K. Hebb that the Emergency Services Committee recommends that Council award the Municipal Emergency Plan Review and Update (Project No. AB-2020-02002) to Montane Forest Management Ltd., which also includes the Extra Work Fees, for a total project cost of \$22,310 +GST.

CARRIED

b) **Moved** by T. McFadden that the Emergency Services Committee recommends that Council extend the completion dates for the project deliverables, cited in the Montane proposal, to a maximum of 90 days in order to account for the administrative review and time delay caused by the pandemic.

CARRIED

9. **NEXT MEETING**

The next meeting date will be scheduled at the call of the Chair.

ADJOURNMENT

Moved by N. Dreger to adjourn the meeting at 11:23 a.m.



CHAIRMAN