

COMMUNITY SERVICES BOARD MEETING MINUTES
Wednesday, April 28, 2021
1:00 PM – via Microsoft Teams

File: 0105-19-01

IN ATTENDANCE:

Name

Margaret Blokhuis, Ward 1 - Chair
Marina Krainer, Ward 4 - Vice-Chair
Lisa Rosvold - Member (Council)
Lynn Brown, Ward 2 - Member-at-Large
Alice James, Ward 3 - Member-at-Large
Jared Kassel, Staff (Director of Planning Services)
Deb Grady - Staff/Recording Secretary

Delegations

None

1. CALL TO ORDER

Chair M Blokhuis called the meeting to order at 1:01 p.m.

2. REGRETS

None.

3. ADOPTION OF AGENDA

MOTION by M Krainer that the agenda be adopted with no additions.

CARRIED

4. ADOPTION OF MEETING MINUTES

MOTION by M Krainer that the minutes from the February 18, 2021 CSB meeting be approved as amended.

CARRIED

5. BUSINESS ARISING FROM THE MINUTES

- a) Benchlands Lagoon – M Krainer no update yet. **Keep this item as Old Business**
- b) November 17, 2020 Action Items
 - i. Discuss options for larger or unsuitable items left outside bins – this has been taken up with Operations and will require a change in scope of service and budget. CSB members feel asking community associations to do like Lac des Arcs with regular volunteer dump runs on a regular basis is only a short-term band aid solution. CSB members confirmed that this is an issue at all their waste bin sites but not currently as big an issue in Exshaw.

Need to provide education to **bag it** to dispose of the smaller items.

ACTIONS: **L Rosvold** to update Council on these discussions with possible desire to increase level of service. **J Kassel** to discuss with B Luka next steps for Council inclusion in budget and education.

- ii. Draft statement to applicants regarding the average size of usual CS Grants – **Completed** see Agenda item 7a).
 - iii. Municipal Reserve Lands Bylaw review for recreational users of roads in Benchlands/hamlets – **Completed**, information passed on to R Lyster, No Parking/Camping signs installed on MR.
- c) February 18, 2021 action Items
- i. Communities in Bloom - Best Garden Selection program cancelled for 2021 due to zero participation in 2020.
ACTION: L Rosvold and D Grady to discuss possible replacement by a photo challenge of MD Views (for multiple ages & categories) for future and bring back for discussion at November organizational CSB meeting, this could also benefit website and newsletter.
 - ii. MD Evacuation Plans development contract: will communities and staff be consulted during this plan development process? **Completed** the query – this is an evacuation routes and processes planning process by the consultant, no community input planned at this time.
 - iii. Jamieson Road garbage bin and possibly cardboard bin are often too full to use on Sunday, can they be emptied on Friday to provide more space for weekend cleaning? **Completed** – request and information passed on to Operations and related to ACTIONS for item 5 b) i.
 - iv. Community Services Action Plan 2021 updated & distributed with meeting notes – **Completed** see item 4, and post on website.
 - v. Canadian Healthy Communities Initiative (CHCI) Grants; ideas and information distributed to area community groups. **Completed**
 - vi. Diabetes Donation Bins – reminders about these bins and what they can take in the newsletters spring and fall – **Completed** for June newsletter see item 7c) will repeat in September.

6. REPORTS

- a) Community Services Coordinator Report- reviewed and accepted as information
- b) Community Service Board Members – verbal updates.

M Krainer, Ward 4/Benchlands

- Wildfire is the biggest local concern/issue.
- GWAS letter to Council requesting the MD's support regarding issues with recreational use in the Ghost PLUZ was sent in March. Response was received from Reeve Cooper acknowledging the issues raised, but the request was not discussed at the last Council meeting.

ACTIONS:

L Rosvold will recirculate to Council and ask for response to GWAS. **M Krainer** to connect with E Butters and P Clark regarding need for support.

D Grady request info on fire danger levels and associated regulations to be published in June newsletter. (Note: new Living Bighorn Guide is being enclosed with all June newsletters and covers this topic).

L Rea – providing a copy of Living Bighorn Guide via email to CSB.

- Benchlands MR maintenance – was planted with sweet clover which gets very tall. Confusion on what is TransAlta and what is MD responsibility there. Needs to be mowed occasionally, Ag & Environment Committee also discussing condition of the area.

ACTION: M Krainer to follow up with E Butters

L Rosvold, Ward 2, Council

- Fire danger is a hot topic for all Wards. Multi jurisdictions dealing with illegal fires and camping in forests.
- Proud of work on Living Bighorn Guide,

ACTION: CSB members to provide comments and feedback on it to L Rosvold.

- Heart Creek Flood Mitigation work is going on and will wrap up soon
- Harvie Heights COVID art project on Tennis Courts fence.
- Dead Man's Flats 1 month Biggy Hill Challenge – huge participation and fun.
- BVRH update – 90% vaccinated residents. New DSL-4(D) building roof is on and windows in. Completion late fall 2021, residents move in January 2022, some design changes made to address COVID learnings, looking for a care provider to run the facility.

L Brown, Ward 2/ Dead Man's Flats

- Campfire left smoldering in MR last weekend, 2nd teepee site of concern as well
- Biggy Challenge – 2 km to go up and down, categories for kids, adults & pets
- Highway Cleanup on May 1
- Garden – Brooks sawmill possible source of shed rough wood.

ACTION: D Grady to ask if excess insulation sheets from Exshaw Rink sheds can be donated to the DMF garden shed project.

A James, Ward 3/Jamieson Road

- 4H new clubs not allowed to form until after COVID

M Blokhuis, Ward 1/Exshaw

- No update.

7. NEW BUSINESS

- a) Community Service Grant Application and Grant Accounting Report – Reviewed for 2022 Applications and 2021 Grant Reports, no additional changes needed.
- b) Community Services Masterplan (2012), Terms of Reference – Reviewed and discussed, to be Contracted to N Lewis and Mt Royal Professor with some project work to be done by students as class project. New Terms of Reference, Contract Budget to go to Council as July Decision Report for review and inclusion in 2022 Budget.

ACTION: D Grady to circulate a marked up CSMP 2022 Changes document to CSB and J Kassel next week for quick review and turn around so Contractor can begin to prepare their work plan and budget.

- c) June Newsletter Items reviewed and accepted. Diabetes Bins poster- add clean recyclable textiles.

8. CORRESPONDENCE/INFORMATION

- a) Expense Claim – complete and submit via photo or scan emailed to D Grady.

9. DATE/LOCATION OF NEXT MEETINGS

- a) Late May if needed to review CSMP 2022 changes further but plan to do via email.
- b) Consider a spring or summer self-driving travelling meeting to look at FireSmart work in Bow Valley hamlet(s) and Back 40. Dependent on CSC's workload and availability.
- c) September meeting via Microsoft Teams, date to be set in June based on September availability of L Rosvold, L Rea, L Hill and D Grady.
 - Community Service Grant Application and Grant Accounting Report.
 - Progress on Action Items

10. ADJOURNMENT

MOTION by A James that the meeting adjourn at 3:00 pm

CARRIED

11. ITEMS FOR FUTURE MEETINGS

November Organizational meeting – Discuss 2022 MD Views Photo Challenge

CHAIRPERSON

SECRETARY