

**MUNICIPAL DISTRICT OF BIGHORN NO. 8  
EMERGENCY SERVICES COMMITTEE MEETING**

**January 13, 2022 – 5:00 P.M.  
Virtual Meeting**

**IN ATTENDANCE:**

Dino Senn	Chair
Robert Ellis	C.A.O.
Jen Smith	Council representative
Wayne Dick	Jamieson Road Fire Dept. District Fire Chief
Kevin Hebb	Member-at-Large
Rick Lyster	Exshaw District Chief, Director of Emergency Management
Stew Walkinshaw	Montane Forest Management (dep. 5:37 p.m.)
Lana Hill	Facilitator
Leslie Rea	Executive Assistant/Facilitator
Lynda Gale	Recording Secretary

**REGRETS:** Tom McFadden, Ghost River Fire Dept. District Fire Chief

**CALL TO ORDER**

The Chair called the meeting to order at 5:04 p.m.

**1. APPROVAL OF AGENDA**

**Moved** by J. Smith to approve the agenda as presented.

**CARRIED**

**2. APPROVAL OF MINUTES**

**Moved** by K. Hebb that the minutes of the December 20, 2021, ESC meeting be adopted with the following amendment:

- Page 1, last paragraph 7<sup>th</sup> sentence to read “Jamieson Road Fire Department (JRFD) has four packs and twelve spare bottles.

**CARRIED**

**3. DELEGATIONS**

There were no delegations.

**4. BUSINESS ARISING FROM THE MINUTES**

a) Emergency Service Committee Terms of Reference Review

**Moved** by J. Smith that the Emergency Service Committee recommends that Council approve the amended Terms of Reference for the committee.

**CARRIED**

b) MD of Bighorn Draft Evacuation Plan

**Moved** by K. Hebb that the Emergency Service Committee recommends that Council received the proposed M.D. Evacuation Plan as information for emergency planning purposes.

**CARRIED**

## **5. UPDATE FROM DISTRICTS**

Chief Lyster said there was no update from the Director of Emergency Management except for the MD Evacuation Plan.

Chief Lyster said at the last meeting he said there were 275 calls for all departments to date. He said they finished the year with 300 calls, the highest year yet. There were 233 calls in Exshaw (EFD), 33 for Ghost River Fire Department (GRFD) and 34 for Jamieson Road Fire Department (JRFD).

K. Hebb asked if the 233 calls included highway calls. Chief Lyster said yes. Chief Lyster said medical call responses were scaled back due to COVID-19 restrictions, so the number of calls could have been much higher.

Chair Senn asked if the MD still has the same agreement with the Stoney First Nation. Chief Lyster said Nakoda Fire has 2 men on weekdays and on weekends, their hours are extended to 9 p.m. Sunday has been their busiest day of the week, so they ensure to have staff for that day. Chair Senn asked if Nakoda Fire was responding to highway calls. Chief Lyster said yes, but with only 2 members, it can be unsafe responding on the highway.

JRFD District Chief Dick said the last month has been quiet. He said around new years' JRFD had several calls regarding slash burning. There are three landowners doing logging and road construction and general clean-up, burning significant piles causing lots of smoke. He said he has requested emails from those owners with information regarding the burning so the department can stay informed. Chief Dick said he has communicated with residents to inform them that the burning is permitted, but JRFD will still investigate reports they receive.

District Chief Dick gave an update on the Alberta First Responders Radio Communication System (AFRRCS) and said their team has always had a communication issue due to their location. He said with the new radios they never have an issue contacting dispatch, to call in resources, or to communicate with each other, as they can reach out to members on a private channel. He said it is the first time in 30 years that communication has been so good.

Chief Lyster said that the Calgary has not responded with talk-group numbers and said permission forms still need to be signed. Chief Lyster said their radios will be programmed as soon as those items are complete.

District Chief Dick said the man door at the JRFD hall is broken, and needs replaced. He is going to have a new steel door and secure keypad installed.

District Chief Dick said the new truck is working well and said it is good to have 4-5 members at once going to calls, so they can talk about strategy.

**6. NEW BUSINESS**

a) Memorandum Re: Obsolete Emergency Services Policies

**Moved** by K. Hebb that the Emergency Services Committee recommends that Council rescind the following outdated policies:

- E-2 Bighorn Emergency Dispatch
- E-4 First Response – Jamieson Road
- E-11 Non-Reliance on Water Wells in Dead Man’s Flats and Lac Des Arcs
- E-12 Inspection for Harvie Heights Water Storage.

**CARRIED**

b) Memorandum re: Emergency Services Policies for Amendment

**Moved** by K. Hebb that the ESC direct Administration to prepare a redline version of Policy E-9 Emergency Services Organization and bring it to the next meeting.

**CARRIED**

**Moved** by J. Smith that the Emergency Service Committee direct Administration to prepare a redline version of Policy E-17 Hazardous Materials at Highway Incidents and bring it to the next meeting.

**CARRIED**

**Moved** by K. Hebb that the Emergency Service Committee postpone discussion on Policy ES-18 Limitations to the Provision of Fire Protection Services and ES-21 Out-of-Province Training: MD Volunteer Firefighters, until the redline versions can be presented to the committee.

**CARRIED**

**7. INFORMATION**

There were no items for discussion.

**8. CLOSED SESSION**

There were no items to discuss.

**9. NEXT MEETING**

The next meeting date will be March 3, 2022, at 5:00 p.m.

**ADJOURNMENT**

**Moved** by K. Hebb that the meeting be adjourned at 6:44 p.m.

**CARRIED**

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CHAIRMAN