

MUNICIPAL DISTRICT OF BIGHORN NO. 8

Minutes of the Regular meeting of Council held at 9:00 a.m. on Tuesday, January 11, 2022 – held virtually, with the following persons present:

COUNCIL:

LISA ROSVOLD	REEVE
PAUL CLARK	DEPUTY REEVE
JOSS ELFORD	COUNCILLOR
JENNIFER SMITH	COUNCILLOR
RICK TUZA	COUNCILLOR

ADMINISTRATION:

ROBERT ELLIS	CHIEF ADMINISTRATIVE OFFICER
LANA HILL	FACILITATOR
JARED KASSEL	DIRECTOR OF PLANNING SERVICES
BILL LUKA	DIRECTOR OF OPERATIONS
LESLIE REA	EXECUTIVE ASSISTANT/FACILITATOR
SHAINA TUTT	DIRECTOR OF FINANCE
LYNDA GALE	RECORDING SECRETARY

CALL TO ORDER

Mtg. called
to order at
9:00 am

Reeve Rosvold called the meeting to order at 9:03 a.m.

A. APPROVAL OF AGENDA

R:1/22
Agenda
adopted

1. **Moved** by Deputy Reeve Clark that the January 11, 2022, agenda be adopted with the following additions:
 - Information J.9 – Southern Alberta Energy from Waste Association (SAEWA) presentation
 - Closed Session K.1 – SAEWA update, as per FOIP Section 25
 - Closed Session K.2 – Personnel, as per FOIP Section 17.

CARRIED

B. MINUTES

R:2/22
Dec 14,
2021
Council
mins

1. **Moved** by Councillor Tuza that Council approve the December 14, 2021 Virtual Regular Council Meeting minutes with the following amendments:
 - Page 2, 2nd paragraph to read "...to replace the Ghost Dam is being considered..."
 - Page 3, 8th paragraph to read "...Christmas party and the Dead Man's Flats and Lac des Arcs Community Association meetings and hopes to attend Harvie Heights Community Association meetings.

CARRIED

R:3/22
MPC Nov
2021, ESC
Nov 2020
mins circ.

2. **Moved** by Deputy Reeve Clark that Council acknowledge the minutes from the Municipal Planning Commission (MPC) November 2021 and Emergency Services Committee (ESC) November 2020, have been circulated.

CARRIED

C. COUNCILLORS' REPORTS

Deputy Reeve Clark gave a brief update and said the Agriculture Services and Environmental Advisory Board (ASEAB) had made the decision to postpone the 2022 Living in the Natural Environment until 2023. Any tickets that have been sold, will be refunded. He told Council the provincial Agriculture Services Board (ASB) conference will be held in Edmonton at the end of January and the ASEAB Chair and two public members will be representing the MD as delegates.

He attended the MPC meeting on December 15 and on January 6, attended a virtual hearing with the Rural Municipalities of Alberta (RMA) regarding the potential replacement of the RCMP with a provincial police force.

Deputy Reeve Clark said the Heritage Resource Committee (HRC) has the 2022 calendars available for distribution.

Councillor Elford gave a brief update and said he attended the MPC meeting on December 15, the Bow Valley Waste Management Commission (BVWMC) meeting on December 16 and signed cheques on December 22. He also attended the MD staff Christmas party at the Exshaw Legion.

Reeve Rosvold attended the Lafarge tour with Councillor Tuza, the Dead Man's Flats Community Association (DMFCA) outdoor celebration by the temporary rink and the virtual Lac des Arcs Community Association meeting.

On December 15, she attended the Bow Valley Regional Housing (BVRH) personnel committee meeting and the DMFCA meeting. December 16th, Reeve Rosvold attended the MD Council Christmas lunch and said it was very nice to meet in-person to thank all the staff and to recognize the long-service award recipients.

Reeve Rosvold attended the Municipal Excellence Committee (MEC) meeting where they discussed the Terms of Reference, Employee Salary and Council remuneration reviews and the various awards and recognitions that the MD hosts.

Reeve Rosvold attended the RMA Virtual Townhall on the Alberta Police Service. She said it was a high-level overview of a potential transition from RCMP to Alberta Police Services.

Reeve Rosvold attended the virtual Central RMA Directors meeting. She said it was her first CRMA meeting as Reeve. Reeve Rosvold said she was elected to the resolutions committee that oversees the process for submitting resolutions, facilitates the resolutions debate and ranks the resolutions before each convention.

Councillor Smith attended the BVWMC meeting on December 16 where they discussed year-end financial report. She said December is when the tipping fee is set. She said there will be a small increase to the tipping fee for 2022.

Councillor Smith attended the MD Christmas luncheon where long-service awards were also presented.

Councillor Tuza said he and Reeve Rosvold attended the Lafarge Plant and Cemetery Tour on December 14.

On December 20, he attended the MEC meeting, where they discussed staff and fire fighter appreciation gifts. He said the MEC discussed the employee salary and elected officials' remuneration and determined

that they should be two separate projects. Councillor Tuza said the MEC also discussed three policies relating to Recognition and Gifts and said more discussion will take place in regard to refining the policies.

On January 6, 2022, Councillor Tuza attended a virtual RMA member townhall on the Alberta Provincial Police Service (APPS) proposal by the government. He said overall, there is little support for APPS and said the 400-page report lacked detail to be convincing.

Councillor Tuza attended the ASEAB and said the Living in the Natural Environment has been postponed and the ASB provincial Conference is being held in Edmonton, January 25 – 27 and Deputy Reeve Clark will attend.

D. BUSINESS ARISING FROM MINUTES

1. The Director of Finance read the Memorandum re: Enquiries of Administration re: Kilometric Rates – December 29, 2021.

E. DELEGATIONS

There were no delegations.

F. UNFINISHED BUSINESS

There were no items to discuss.

G. BYLAWS

There were no items to discuss.

H. NEW BUSINESS

Date	Councillor	Description	Amount
Dec 6	Dep. Reeve Clark	Lafarge-Low Carbon Fuel Presentation	\$175
Dec 3	Reeve Rosvold	Media Training	\$175
Dec 14	Reeve Rosvold	Lafarge Tour	\$175

R:4/22
Coun. Exp.
Claims

1. **Moved** by Deputy Reeve Clark that Council approve payment for the above meeting expenses from the Contingency Allowance.

CARRIED

R:5/22
Policy F-15

2. **Moved** by Councillor Tuza that Council approve Policy F-15, Use of Municipal Credit Cards, as amended.

CARRIED

R:6/22
Reserve
Account
Update

3. **Moved** by Councillor Tuza that Council accept the Reserve Account Update, as information.

CARRIED

R:7/22
Finance
Information
Report Dec
2021

4. **Moved** by Councillor Smith that Council accept the Finance Information Report to December 31, 2021, as information –
 - Income Received in December 2021 in the amount of \$58,677.04
 - Expenses for December 2021 in the amount of \$1,862,008.21
 - Payroll expenses for December 2021 in the amount of \$194,298.37.

CARRIED

R:8/22

5. **Moved** by Deputy Reeve Clark that Council add an Elected Officials Compensation Review in the 2022

Elected
Officials
Rem. 2022
Budget

Capital Budget, in the amount of \$50,000.

CARRIED
(Smith opposed)

R:9/22
Initial
Elected
Officials
Rem. Rev.

Moved by Councillor Elford that Council direct Administration to do an initial review of Council compensation levels for similarly sized and neighbouring municipalities within Alberta and bring the information back to council, prior to the approval of the 2022 budget.

CARRIED
(Smith opposed)

R:10/22
COVID-19
Hazard
Control

6. **Moved** by Deputy Reeve Clark that Council receive the COVID-19 Hazard Control Vaccination Status Procedure and the Request for Vaccination Exemption Application, as information.

CARRIED

R:11/22
COVID-19
Council

Moved by Councillor Tuza that Council direct that Councillors follow with the requirements of the COVID-19 Hazard Control Vaccination Status Procedure.

CARRIED

R:12/22
Postpone
decision on
Policy IN-1

7. **Moved** by Reeve Rosvold that Council postpone a decision on revised Standards for Major Plans and Subdivision Servicing Policy IN-1 until after discussion of Schedule 'A' to the Policy.

CARRIED

R:13/22
Postpone
decision on
Sched. A
Policy IN-1

8. **Moved** by Deputy Reeve Clark that Council postpone a decision on Schedule 'A' to Policy IN-1 until the February 2022 regular meeting of Council.

CARRIED

R:14/22
HH Rd –
Traffic
Review

9. **Moved** by Councillor Tuza that Council receive the Harvie Heights Road – Traffic Review (December 17, 2021) as information and for future budgeting purposes.

CARRIED

I. ENQUIRIES OF ADMINISTRATION FROM COUNCIL

Councillor Smith asked if opening meetings with a land acknowledgement would be discussed at Strategic Planning. The C.A.O. said yes.

Reeve Rosvold asked Administration to bring Highway Commercial District Land Use Bylaw information regarding parking regulations, as short-term accommodation units have been trending from one bedroom to two and three-bedroom suites and she wants to ensure there is enough parking for new developments.

J. INFORMATION

R:15/22
Rec as info

1. **Moved** by Deputy Reeve Clark that Council receive items J. 1 – J. 9, as information.

CARRIED

K. CONFIDENTIAL

Moved by Deputy Reeve Clark that Council close the public portion of the meeting and move into closed session to discuss the following items:

R:16/22

- K.1 – SAEWA presentation, FOIP Section 25

Closed
Session

- K.2 – Personnel, FOIP Section 17, at 11:52 a.m.

CARRIED

R:17/22
Open
Session

Moved by Councillor Smith that the meeting return to public session at 1:13 p.m.

CARRIED

The meeting was adjourned at 1:13 p.m.

CARRIED

REEVE

RECORDING SECRETARY

DRAFT