

MUNICIPAL DISTRICT OF BIGHORN NO. 8

HERITAGE RESOURCES COMMITTEE MEETING

HELD AUGUST 31, 2010 AT THE MUNICIPAL OFFICE IN EXSHAW

PRESENT:	PAUL ADAMS	MEMBER (Council)
	DENNIS APEDAILE	MEMBER (Public)
	MARIA DUNKI	MEMBER (Council)
	BERT DYCK	MEMBER (Public)
	PAUL RYAN	CHAIRMAN (Council)
STAFF:	ULRIKA GILLESPIE	MANAGEMENT ASSISTANT
REGRETS:	LYNDA GRISCHKAT	MEMBER (Public)

I. CALL TO ORDER

The Chairman called the meeting to order at 9:02 a.m.

II. APPROVAL OF AGENDA

The Chairman asked if there were any additions proposed by Committee members. Councillor Adams said that he was unable to prepare draft vision and mission statements for the draft terms of reference in item IV. B of the agenda and suggested that the Committee take 15 minutes to write them today. The Chairman suggested that they add that as item IV.C and deal with it after the other items on the agenda. The Chairman asked that the Committee be mindful of the time when discussing agenda items as both he and Councillor Dunki had to leave the meeting at 11:00 a.m.

MOTION 01.09.10 DUNKI THAT

the Heritage Resources Committee approve the agenda with the addition of Item IV.C, Vision and Mission Statements.

CARRIED UNANIMOUSLY

III. APPROVAL OF MINUTES

A. The Chairman asked if there were any changes proposed to the August 11, 2010 minutes. There were no changes noted by members or staff.

MOTION 02.09.10 ADAMS THAT

the Heritage Resources Committee approve the minutes of the August 11, 2010 Heritage Resources Committee meeting as presented.

CARRIED UNANIMOUSLY

IV. BUSINESS ARISING FROM MINUTES

A. Heritage Assistant – Report

The Chairman asked if there were any questions in regards to the report. The Committee discussed the questions that were prepared by the Heritage Assistant as part of the questionnaire to be sent to councillors, committee members and staff, and suggested some changes to make them clearer. In question one, as the questionnaire is directed to MD board, committee or commission members, they suggested to take out volunteer and use board, committee or commission members instead; referring to question four, they preferred the use of “municipal” instead of government as “government” could be referring to provincial or federal government; they felt that question five was similar to four so removed it; in number six they inserted “public” before “happenings”; and lastly, struck number eight as archiving of news articles will be handled separately.

The Chairman said that the questionnaire is related to item 4, MD Materials of Significance, Identification and Preservation, on the tracking form and the Committee agreed to send it out to see what kind of a response there is and if it is something worth pursuing as an annual Committee initiative.

MOTION 03.09.10 APEDAILE THAT

the Heritage Resources Committee accept the Heritage Assistant’s report as information and recommend circulation of the questionnaire, with amendments, for the MD annual memoir.

CARRIED UNANIMOUSLY

B. Terms of Reference

The Chairman handed out a copy of Bylaw 01-06, a Bylaw establishing the Bighorn Corridor Environment Committee. He compared this bylaw to the draft revised bylaw prepared by staff for the Heritage Resources Committee (HRC) and noted that the draft HRC bylaw included sections on Purpose, Structure, Finance and Administration. He said that he preferred the format of Bylaw 01-06 which did not, and was leaner and easy to understand.

The members reviewed Bylaw 01-06 and the draft HRC bylaw, and debated which sections in the draft bylaw should stay in the bylaw and which sections should be moved to the TOR. They questioned having Finance and Administration in the bylaw versus the TOR and the implications of that in regards to the budget. Councillor Dunki asked that staff ask Martin Buckley, the MD’s CAO, if budget consideration should be addressed in the bylaw. The Committee agreed to the following in regards to sections in the draft bylaw:

Establishment – unchanged as #1

Purpose – move all of # 2 to the TOR and renumber

Terms of Reference – #3 unchanged and becomes new #2, #4 remove and include vision and mission statements in the TOR

Structure - #5- 16, move to TOR

Finance and Administration – move to TOR

Revocation of previous bylaw – unchanged

Effective date - unchanged



The Committee could not decide whether to have the TOR as a separate document approved by resolution by Council or to have the TOR as a Schedule to the HRC bylaw with such language written in the bylaw that would allow for amendments to the TOR be approved by resolution by Council. It was noted that in either case, Council would still have to approve the TOR and the Bylaw. The Committee agreed that the CAO should decide which format is most appropriate.

Councillor Adams suggested that the discussion on the vision and mission statements be deferred due to lack of time. The Committee discussed this and agreed that the TOR could be adopted with the understanding that it is a work in progress. They agreed to remove vision and mission statements from the TOR at this time and that the new Committee could review the TOR. The Chairman said that he wanted things in position for the new Committee.

MOTION 04.09.10 APEDAILE THAT

the Heritage Resources Committee recommend that Council amend the Bylaw as discussed, and approve the Terms Of Reference as presented by administration with the following amendments: remove section on vision and mission statement; remove 'j' from functions; add from the draft bylaw structure, and finance and administration.

CARRIED UNANIMOUSLY

V. UNFINISHED BUSINESS

A. Tracking Form

The Committee reviewed the form and there were no comments.

MOTION 05.09.10 ADAMS THAT

the Committee accept the Unfinished Business Tracking Form as information.

CARRIED UNANIMOUSLY

VIII. EDUCATIONAL/INFORMATIONAL

A. McDougal Stoney Mission Society Newsletter

The Committee accepted the newsletter as information.

IV BUSINESS ARISING FROM MINUTES

C Vision and Mission Statements

The Committee discussed writing a vision and mission statement, and decided that it would be educational for a new committee to do this. Councillor Dunki suggested that this happen after a new Committee is formed in November.

X. NEXT MEETING DATE

The Committee agreed to cancel the November 1, 2010 meeting because a new Committee would be formed shortly thereafter at Council's organizational meeting and the first meeting of the new Committee should be the December 6, 2010 meeting.

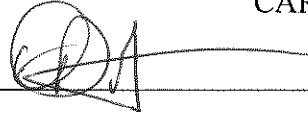
MOTION 6.09.10 ADAMS THAT the next Heritage Resources Committee meeting be October 4, 2010 in Council Chambers and that the November 1, 2010 meeting be cancelled.

CARRIED UNANIMOUSLY

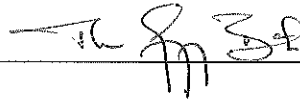
XI. ADJOURNMENT

MOTION 07.09.10 ADAMS THAT the Heritage Resources Committee meeting be adjourned at 11:00 a.m.

CARRIED UNANIMOUSLY



CHAIR



DESIGNATED OFFICER