

MUNICIPAL DISTRICT OF BIGHORN NO. 8

HERITAGE RESOURCES COMMITTEE MEETING

HELD DECEMBER 6, 2010 AT THE MUNICIPAL OFFICE IN EXSHAW

PRESENT:	BERT DYCK	MEMBER (Public)
	LYNDA GRISCHKAT	MEMBER (Public)
	CAROLYN MONTGOMERY	MEMBER (Council)
	DENNIS APEDAILE	CHAIRMAN (Council)
STAFF:	GREG BIRCH	ASSISTANT MUNICIPAL MANAGER
	ULRIKA GILLESPIE	MANAGEMENT ASSISTANT

I. CALL TO ORDER

This being the first meeting of the new committee, Mr. Birch called the meeting to order at 9: 07 a.m.

II. APPROVAL OF AGENDA

Mr. Birch asked the HRC members if there were any additions proposed by members. Lynda Grischkat asked to add an item under New Business: VIII.D Book Purchase. Mr. Birch asked to also add an item to New Business: VIII.C St. Bernard's Church.

MOTION 01.12.10 GRISCHKAT THAT

the Heritage Resources Committee approve the agenda with the addition of items VIII.D Book Purchase and VIII.C St. Bernard's Church.

CARRIED UNANIMOUSLY

III. APPOINTMENT OF CHAIRPERSON

Mr. Dyck asked if it was the MD normal practice to appoint a Councillor as Chairman. Mr. Birch answered that there was no right or wrong way but that the Reeve preferred a member of the public to be Chairman. Lynda Grischkat asked who would be spokesperson for the Committee and Mr. Birch said that if there was an important matter, the Chairman would typically come to Council but on typical matters the Committee's Council member would brief Council. Mr. Apedaile said that the new committee member Councillor Montgomery may benefit from a quick summary of what the Committee has done in the past and its aspirations, and it may also help in determining a chairperson.

Mr. Apedaile said that the Committee is relatively new and in an incubation period. He said the Committee wants the MD's heritage to be appreciated and wants to reach older residents and learn what they know. He said Council understands that the community is not quite ready to take heritage issues on independent of the MD. He said the Committee has developed relationships with the Province and consultants, and it has a list of things it would like to accomplish but this will require time and money. He said the Committee is on a learning curve and then asked the other members if they would like to add to what he



had said. Lynda Grischkat added that a heritage resource survey had been done and the inventory is near completion, and the next phase is a management plan. She said that she thinks the Committee's focus should be on the management plan for the immediate future. Bert Dyck said that he cares about heritage and that the tracking form provides a description of what the Committee has worked on. Mr. Birch said that the Committee was initially formed as response to issues at Seebe.

Greg Birch called for nominations for Chairperson. Lynda Grischkat nominated Dennis Apedaile. Bert Dyck asked that nominations cease. In that there were no further nominations, Dennis Apedaile accepted the Chair.

Mr. Birch handed control of the meeting to Mr. Apedaile.

IV. MEETING DATES AND TIMES SET

The Committee discussed meeting dates and agreed that the past schedule, being the first Monday of the month starting at 9:00 a.m., should be continued. However, because the first Monday in January is a holiday, they agreed to meet on January 10, 2011 instead.

MOTION 02.12.10 MONTGOMERY THAT

the Heritage Resources Committee meetings be scheduled on the first Monday of the month starting at 9:00 a.m., and be held at the municipal office in Exshaw.

CARRIED UNANIMOUSLY

V. APPROVAL OF MINUTES

A. The Chairman asked if there were any changes proposed to the October 4, 2010 meeting minutes. There were no changes noted by members or staff.

MOTION 03.12.10 DYCK THAT

the Heritage Resources Committee approve the minutes of the October 4, 2010 Heritage Resources Committee meeting as presented.

CARRIED UNANIMOUSLY

VI. BUSINESS ARISING FROM MINUTES

A. Bylaw/Terms of Reference

Chairman Apedaile provided some history for the new member, saying that there had been a lot of discussion by the previous Committee around amending the existing bylaw and establishing a separate terms of reference for the Committee. He said that the issue was that a bylaw required three votes to amend it whilst a separate terms of reference could be changed by a Council resolution alone and thus would create more flexibility as the Committee established its direction. He said it was a matter of convenience.

Greg Birch said that the draft bylaw had been brought to Council but was postponed due to Council's busy schedule and would likely be on the December Council meeting agenda. He said that one option being proposed by administration was to suggest to Council that there are many bylaws and Council may want to look at all of them if consistency was an



issue. Lynda Grischkat asked what would guide the Committee in the interim and Greg Birch said the Bylaw already in place allows the Committee to work on all of the things listed on the tracking form and that there should not be an issue.

There was a discussion around the proposed budget request to Council as shown in the October minutes and Mr. Birch said that the 2011 request was smaller than 2010 as it was expected that a management plan should cost less than the inventory had cost. Chairman Apedaile asked if a line showing totals could be added to the budget table in the minutes if it is used in the future. Administration agreed to do that.

Lynda Grischkat asked to discuss Committee member numbers and if they should look for a fifth member. Mr. Birch said the existing bylaw allows for the Committee to have between five and seven members. He added that if there was someone with great knowledge or interest, that he was sure Council would accept adding one more member from the public. He noted that there were no other applicants for Council to consider at the organizational meeting. The Committee members then discussed the possibility of adding a fifth member and agreed that they would prefer representation from elsewhere in the MD, if possible. Chairman Apedaile said that a hung vote is possible with only four members but that, more importantly, an extra member would allow for more input and community liaison. Mr. Dyck noted that a tie vote is a 'no' vote. The members said they would make enquires and that they would like to continue this discussion at the next meeting.

MOTION 04.12.10 DYCK THAT

the Committee consider recommending to Council the addition of another member from the Ranchlands area or Bow Valley, and discuss this further at the January meeting.

CARRIED UNANIMOUSLY

VII. UNFINISHED BUSINESS

A. Tracking Form

Mr. Birch explained the layout of the tracking form for Councillor Montgomery and said that it reflected the ideas and priorities of the Committee. The Committee discussed items shown as completed and agreed that instead of removing it from the form when complete, they would prefer those items moved to the bottom of the list, below "Other ideas/pending projects". Staff agreed to do this in future.

Chairman Apedaile asked if there had been any progress in regards to Item 18, Terms of Reference Review, in regards to neighbouring jurisdictions. Mr. Birch said that no recent advances had been made. He said there are three issues here. First, an effort had been made to address this in the bylaw revision discussions and terms of reference review. Second, we need to decide how do we deal with sites outside the jurisdiction of the MD yet of historical interest to the MD; for example the cemetery on the Stoney Indian Reserve across from the McDougall Church where non-native people are buried. Third, what other sites are out there and how would we identify them, especially in that the Stoney Nation had not shown any real interest when they were informed of the MD's heritage initiative during the survey process. Chairman Apedaile suggested splitting Item 18 to clarify it.



Chairman Apedaile then asked about Item 20, Policy for Photographing Current Events. Mr. Birch said that it was partly done and that this item is addressed the next on the agenda.

Mr. Dyck asked what the Chinook Historical Society is in Item 5 and Mr. Birch said that it is a regional historical group that includes our MD and one of the things it apparently does is record oral histories. He said that Rose Reid had reported that the Society has funding and knowledge already in place to do oral histories. Ms. Gillespie said she would bring information about the Chinook Society to the next meeting. Chairman Apedaile said that he would like to see progress on the oral history as it has been on the list for a while.

B. Heritage Assistant

Mr. Birch said Rose Reid was contracted to assist with projects and has focused on developing a policy for collecting photos, determining what is needed for storage of photos and documents, starting to gather information on the Exshaw cemetery, and finding out about conducting oral histories. He said, however, Ms. Reid has resigned for personal reasons. Administration has recently contracted Deb Grady, who is working on another project for the MD, to replace Ms. Reid. Because the contract is small, hiring Ms. Grady falls within Council's purchasing policy. Chairman Apedaile asked that staff make sure any report from the heritage assistant is received in time to be included in the agenda package.

The Committee then reviewed the "Photograph Collection Policy – Rough Draft" that was prepared by Ms. Reid and handed out at the meeting. The Committee made suggestions to improve the policy and Mr. Birch said the staff would bring this back to a meeting in the near future. Additionally, the gift agreement form would be brought back to the Committee.

C. Public Communication Protocol

Mr. Birch said that there is no protocol right now but that staff had drafted the one in the agenda package. The Committee liked the draft and suggested that reference first be made to the Reeve as the spokesperson and to number the points. Mr. Dyck said that this should be a communication policy of Council and that the HRC could recommend it to Council. Mr. Birch said that staff would make the changes and bring it back in January so that the Committee could recommend it to Council.

D. Heritage Inventory and Open House

Mr. Birch said that the Inventory is winding down and final edits are being made to it. He said the open house held at the Beaupre Community Hall in October was successful and people seemed to be more involved than at previous open houses. There seemed to be a real interest in municipal designation and the funding opportunities associated with it.

Mr. Apedaile asked if the Inventory would be complete by the January 10th meeting and if staff could arrange for Heritage Collaborative to come to the meeting. He said he would like to keep up the momentum. He also suggested having narratives from the inventory appear in the MD's newsletter in the future.

Mr. Birch said that if the inventory is done for January, the HRC could then recommend it to Council at Council's February meeting. He said that the MD still has to establish whether or not people want to have their properties listed on the inventory as it would be a public document.

The Chair called for a short break at 11:00 a.m.

The meeting resumed at 11:10 a.m.

VIII. NEW BUSINESS

A. Promotion

Mr. Birch said that staff had an idea of producing poster boards of the inventory sites showing photographs and a narrative description. He said the poster boards could display groups of associated sites and that at the open house the slides had looked good and worked well. He said staff thought that the boards could be displayed at the MD's Living in the Natural Environment event to be held in early February. He said these posters boards could subsequently be displayed at other events or in the office lobby ahead of Heritage Day.

The Committee agreed that the posters need to be used for more than one event and wondered about the cost. Mr. Birch said posters were not part of the Inventory project although Heritage Collaborative would be the obvious choice to prepare any poster boards. The cost was unknown at this point but would likely be in the \$500 range.

Chairman Apedaile said that before proceeding with this he would like to see any posters as part of promotion plan, and wondered if there was sufficient time to do this before the February event. He also noted that approval from property owners is still needed.

The Committee then discussed the potential issue of a site being included in the Inventory and having an ownership change. They wondered if this would require checking again with the new owner each time. Mr. Birch said that he did not believe that this would be necessary and would require a lot of work. Instead, a more reasonable position might be to have a property removed from the Inventory in the event that a new owner objected.

Lynda Grischkat asked that a specific item be added to the tracking form so that the Committee can be prepared to celebrate Heritage Day. The Committee agreed.

B. Statement of Significance – South Ranchlands

Mr. Birch said that the Committee needs to consider two things here: to include it in the inventory or not and, if including it, the changes they would like to see with the SOS. He said the site was not surveyed earlier because it cannot be viewed from a road and there had been no contact with the owner. He said an opportunity rose at the open house to make arrangements to have it surveyed and staff believed that it would be worthwhile to have that done and an SOS prepared.

The Committee members read the SOS that was handed out and discussed it. They agreed that there appeared to be nothing special about the building itself and that the SOS seemed

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to focus on the person associated with it. They agreed that the story behind the ownership and development of the cabin was interesting but that the most important heritage value to the MD is its early development on the Ghost Reservoir and its unique location as the only residence on the lower bank of the Ghost River. They asked that the first main paragraph about William Motherwell be moved down and the paragraph describing the origin of the cabin be moved up. The members agreed that the repetition of sentences in SOS's is awkward and staff reminded them that SOSs follow standard structure required by the Province. They asked if the stunning views could be listed in the Character Defining Elements and if a photograph of the Peterborough boat that was mentioned could be included. They said that it should also be noted that it is on the east bank of the Ghost River. The Committee agreed that there are not many sites on the Inventory from the Ghost River or Reservoir area and would therefore they would like to see it included in the Inventory.

C. St. Bernard's Church

Mr. Birch said that he had recently heard that the owners of the church are applying for a development permit in the Town of Canmore to move the 1967 portion of the church from Exshaw to the new Catholic School site in Canmore. The older portion of the church would be demolished. He said that demolition permits have already been obtained from the MD. The Committee asked if the demolition permit from the MD could expire. Staff said they were not sure if those permits were dated and would find out.

D. Book Purchase

Lynda Grischkat said that Rob Alexander has produced a new book about Canmore and it contains general information about the Bow Valley. She recommended that it be purchased by the MD. The Committee discussed this briefly.

MOTION 05.12.10 GRISCHKAT THAT

administration purchase "The History of Canmore" by Rob Alexander.

CARRIED UNANIMOUSLY

XII. NEXT MEETING DATE

The Committee agreed to hold the next meeting on January 10, 2011, as discussed earlier in the meeting, because the first Monday in January would be a holiday.

MOTION 06.12.10 MONTGOMERY THAT

the next Heritage Resources Committee meeting be held on January 10, 2011 at 9:00 a.m. in the Municipal Office.

CARRIED UNANIMOUSLY

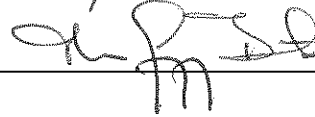
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XIII. ADJOURNMENT

MOTION 07.12.10 MONTGOMERY THAT the Heritage Resources Committee meeting be adjourned at 12:03 p.m.

CARRIED UNANIMOUSLY


CHAIR



DESIGNATED OFFICER