

**COMMUNITY SERVICES BOARD MEETING MINUTES**  
**MONDAY, SEPTEMBER 17, 2018**  
**10:00 – 1:30 PM AT MD BIGHORN OFFICE**

**File: 0105-19-01**

**IN ATTENDANCE:**

Margaret Blokhuis - Chair  
Marina Krainer - Vice-Chair  
Wasanne Fitzgerald - Member-at-Large  
Alice James - Member-at-Large  
Lynn Brown - Member-at-Large (Alternate)  
Lisa Rosvold - Member (Council)  
Deb Grady- Staff/Recording Secretary

**1. CALL TO ORDER**

Chairman Blokhuis called the meeting to order at 10:00 am

**2. REGRETS**

Elaine McFadden.

**3. ADOPTION OF AGENDA**

**MOTION** by L. Rosvold that the agenda be adopted.

**CARRIED**

**4. ADOPTION OF MEETING MINUTES**

**MOTION** by M. Krainer that the circulated minutes from the May 9, 2018 CSB meeting be accepted.

**CARRIED**

**5. BUSINESS ARISING FROM THE MINUTES**

- a) Update by M. Krainer- Benchlands Internet possible ways to bounce the signal from the middle down to 8 homes on the lower bench being explored right now. Back 40 FireSmart information workshop had good attendance and good support.

Discussion of CSB going to Dead Man's Flats and then the Back 40 to see the 2 different styles of FireSmart work in November or spring, weather dependent.

**6. REPORTS**

- a) Community Services Coordinator Report accepted as information.
  - discussion of items for December MD Newsletter; Bighorn Library's Special Events Lending Library
  - suggestion that DMFCA ask library to add some garbage picker tools or contact Folk Festival to borrow theirs for next spring

**7. NEW BUSINESS**

- a) MD Grant Policy CS-08, Reserve Funds Policy F-10 used as grant application review information.
- b) MD Grants History Summary used as grant application review information.

- c) Community Services Grant 2019 Applications reviewed, \$17,640 recommended for 2019 Budget.  
Two grant applications need to provide more information for CSB to review at November meeting.

Palliative Care Society of the Bow Valley - provide more on the cost/person/course, project vs operational budget doesn't balance out, provide more details on other funders (larger municipalities ie. Canmore Banff, Cochrane, Rocky View County), why are fundraising cost 50% of funds raised in 2018 Budget, who will go this year – last year was it board members only?

Water Valley Public Library – Number of MD kids and grandchildren participating (ensure you track this in future), how much \$ and support does TD provide since it is the TD Reading Program, does Parkland Library system not support this program – Marigold System does?

Changes for Grant Application forms in 2019; add \$ Requested and Number of MD Residents impacted on the cover/first page.

8. **CORRESPONDENCE/INFORMATION**

- a) MD Boards/Committees/Commissions Applications accepted.  
b) Expense Claim Forms completed and submitted.

9. **DATE/LOCATION OF NEXT MEETING**

Monday, November 5, 2018 at 1 pm, MD Office or travelling for FireSmart comparison (weather dependent, suburban is booked)

10. **ADJOURNMENT**

MOTION by W. Fitzgerald to adjourn the meeting at 1:15 pm.

**CARRIED**

  
\_\_\_\_\_  
CHAIRPERSON

  
\_\_\_\_\_  
SECRETARY

11. **ITEMS TO REMEMBER**

- When sending posters to DMF send 2 – 1 for mailboxes, 1 for new playground notice board
- Send CSB Packages for Benchlands via Bylaw Officer to Ghost Firehall Office
- CSB travel to Dead Man's Flats and then the Back 40 to see the 2 different styles of FireSmart work in November or spring, weather dependent