

**MUNICIPAL DISTRICT OF BIGHORN #8  
MUNICIPAL EXCELLENCE COMMITTEE MEETING**

June 25, 2018 11:00 a.m.  
M.D. Offices, Exshaw

**IN ATTENDANCE:**

Paul Ryan	Committee Member – Chair
Lisa Rosvold	Committee Member
Martin Buckley	CAO
Leslie Rea	Recording Secretary

**1. CALL TO ORDER**

The meeting was called to order at 11:02 a.m.

**2. ADOPTION OF AGENDA**

Moved by L.Rosvold that the Agenda for the June 25, 2018 Municipal Excellence Committee be adopted with the following addition:

- 5b) Level of Service- Dead Man's Flats

**CARRIED**

**3. MINUTES**

- a) Moved by L.Rosvold that the Minutes from the May 28, 2018 Municipal Excellence Committee meeting be adopted as circulated.

**CARRIED**

**3. BUSINESS ARISING FROM THE MINUTES**

- a) The committee briefly discussed Terms of Reference review(s) done by respective boards and committees. Administration advised that updates and changes generally occur at the Council Organizational meeting in October. The committee agreed to bring six (6) of the Human Resource policies back for review by the committee to the next Municipal Excellence Committee meeting in July.

**5. NEW BUSINESS**

- a) Moved by L.Rosvold to accept Option B from the First Impressions quote for the years of service pins and to order the plastic/crystal presentation boxes. Quantities of years of service pins to be ordered are to be determined by Administration.

**CARRIED**

Moved by L.Rosvold to request samples of 2 of the 7 gift ideas for further consideration.

**CARRIED**

- b) The committee discussed level of service in natural areas of the MD ie: municipal reserves/parks/open spaces/trails. Administration advised that mowing of parks and line of sight clean ups are done once per season in the hamlets and trails are walked and advised on by MD community services staff once per year. Administration will engage the Director of Operations and the Agricultural Fieldmen to tour Dead Man's Flats with Councillor Rosvold to view the areas of concern in the hamlet and prepare a budget and report to Council of recommendation of level of service in the hamlet of Dead Man's Flats.

**6. INFORMATION**

**7. IN CAMERA**

**8. NEXT MEETING DATE**

The next meeting scheduled meeting is **Monday, July 23, 2018 at 11:00 am.**

**9. ADJOURNMENT**

The meeting adjourned at 12:16 p.m.

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CHAIRPERSON

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SECRETARY