

MUNICIPAL DISTRICT OF BIGHORN NO. 8

Minutes of the Regular meeting of Council held at 9:00 a.m. on Tuesday, April 10, 2018 in the Council Chambers, MD office, with the following persons present:

COUNCIL:

DENE COOPER	REEVE
PAUL CLARK	DEPUTY REEVE
ERIK BUTTERS	COUNCILLOR
LISA ROSVOLD	COUNCILLOR
PAUL RYAN	COUNCILLOR

ADMINISTRATION:

MARTIN BUCKLEY	CHIEF ADMINISTRATIVE OFFICER (dep. 11:30 a.m.)
ROBERT ELLIS	DIRECTOR OF PLANNING SERVICES
BILL LUKA	DIRECTOR OF OPERATIONS
LYNDA GALE	RECORDING SECRETARY

REGRETS:

SHAINA TUTT	DIRECTOR OF FINANCE
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CALL TO ORDER

Reeve Cooper called the meeting to order at 9:00 a.m.

Mtg. called
to order at
9:00 am

A. APPROVAL OF AGENDA

Moved by Deputy Reeve Clark that the April 10, 2018 agenda be adopted with the following additions:
- Change Information J.9 - Memorandum: re: Air Quality Issue – Exshaw Fire Hall to Unfinished Business F.1
- Add Unfinished Business F.2 – Lafarge Statement of Concern Response

CARRIED

R:104/18
Agenda
adopted

B. MINUTES

1. **Moved** by Deputy Reeve Clark that the March 13, 2018 regular Council minutes be adopted as presented.

CARRIED

R:105/18
Council
mins
approved

2. **Moved** by Councillor Ryan that Council acknowledge the February 2018 Municipal Planning Commission (MPC) minutes, as circulated.

CARRIED

R:106/18
Feb 2018
MPC mins
circ.

C. COUNCILLORS' REPORTS

- Councillor Butters attended the Agriculture Services and Environmental Advisory Board (ASEAB) meeting, where the topic of wetlands was discussed. He informed Council that 33% of Alberta's area used to be wetlands; that area of coverage has been reduced to 21% today. He said the 2018 Living in the Natural Environment event was very successful.

Councillor Butters told Council there were two related break-and-enters this past week, one in the Summer Village of Waiparous; the thieves then attempted a second break-in in another nearby residence, where

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the homeowner confronted the thieves and was subsequently pepper-sprayed; Councillor Butters noted that it took the RCMP an hour and a half to respond and residents are very unsettled.

- Deputy Reeve Clark attended several meetings including the first day of the Economic Development Conference in Banff, an Asset management workshop in Strathmore, the Finance and Economic Development Committee (F&EDC) and Heritage Resource Committee (HRC) regular meetings.

Deputy Reeve Clark attended the Bow River Basin Council (BRBC) meeting, where the highlight was a presentation from R. Phillips, General Manager of Bow River Irrigation, J. Harley, Senior Water Advisor to Alberta Environment and Parks (AEP) and a video on how the proposed Springbank Reservoir would work. R. Phillips noted that farmers are moving towards increased efficiency in water usage and said flood irrigation is approximately 50% efficient whereas low pressure spigots are at 85% efficiency. Deputy Reeve Clark told Council that J. Harley noted that in the South Saskatchewan Regional Plan (SSRP), storm water cannot be used for secondary purposes, but AEP are doing a pilot on using storm water for urban wetlands. He gave Council information about the Springbank Dam stating the total estimated cost is \$432 million, 3600 acres of land are required for the footprint and simulations show that in the last 100 years, the dam would have been used 6 times. He said the complete report is on the Alberta Transportation website and is 3000 pages.

- Councillor Rosvold said volunteered with the Harvie Heights Community Association at a casino fundraiser. She attended the Economic Development Conference and was glad to see break-out sessions on the topic of climate change and technology.

Councillor Rosvold told Council that the Municipal Excellence Committee (MEC) has put the final touches on the M.D. recognition policy.

She attended the Asset Management conference in Strathmore, the F&EDC and the Land Use Bylaw overview.

Councillor Rosvold expressed her condolences for those involved with the Humboldt bus crash.

- Councillor Ryan gave a brief update on Bow Valley Waste Management Commission (BVWMC) and said the solar panel electrical generation is posted on their website. He said electricity was produced only eighteen days in March due to snow accumulation on the panels, and a contractor has been hired to help resolve this issue. Councillor Ryan told Council that the biomass heater was challenging for staff to operate this winter. He said once the heater has been in use for one full year, they will compile a report.

Councillor Ryan gave an update on the Southern Alberta Energy from Waste Association (SAEWA) and said the third-party reviews for the Life-Cycle Analysis are complete, and show that approximately 7 million tonnes over its lifespan, or 230,000 tonnes of greenhouse gas could be reduced each year. He said the Association has been approached by public and private associations and their AGM will be set in April.

Councillor Ryan said the MEC has completed Policy H-13 and is working on hosting an industry dinner reception, tentatively scheduled for May 10.

- Reeve Cooper attended several meetings, including BVWMC and the Alberta Association of Municipal Districts and Counties (AAMD&C). He told Council they have changed their name to be Rural Municipalities of Alberta (RMA). He went to the Economic Development conference in Banff, where the speaker was very informative, the ASEAB meeting, where he gave an update on Inter-Collaborative Frameworks (ICF) and Inter-Municipal Development Plans (IDP). The C.A.O. told Council he is meeting with Rocky View County in May regarding both the ICF and IDP's.



Reeve Cooper said the upcoming month will be very busy.

D. BUSINESS ARISING FROM MINUTES

There were no items to discuss.

E. DELEGATIONS

1. **Avail CPA re 2017 Financial Statements** – Calvin Scott (arr. 10:00 a.m. – dep. 11:05 a.m.)

Mr. Scott outlined the details of the M.D. of Bighorn No. 8's 2017 Annual Audit, Consolidated Financial Statements and Indicators of Financial Condition. He noted that the M.D. works well within its limited budget and told Council the M.D. is healthy, not wealthy.

Councillor Ryan asked if Mr. Scott's team received all the information that was requested in a timely manner. Mr. Scott said they did.

Councillor Ryan asked if Mr. Scott would like to go in-camera to discuss anything without Administration's presence. Mr. Scott said there was nothing to discuss and added that the audit was very clean.

Councillor Ryan asked for confirmation that there was nothing to discuss in camera. Mr. Scott said there were no items to discuss.

Council thanked Mr. Scott for his time and clarification of the 2017 Audit.

F. UNFINISHED BUSINESS

1. **Moved** by Councillor Ryan that Administration move forward with recommendations outlined in the Bighorn Emergency Services Report on Industrial Hygiene Monitoring at Exshaw Fire Hall, where possible, and report back to Council.

CARRIED

2. **Moved** by Councillor Ryan that Administration request a meeting, that includes all of Council, with Alberta Environment and Parks (AEP) regarding the EPEA Amendment Application 023-1702 Statement of Concern, dated February 22, 2018.

CARRIED

G. BYLAWS

1. **Moved** by Councillor Butters that Council give first reading to Bylaw 09/18, the Land Use Bylaw for the M.D. of Bighorn (to repeal and replace the existing Land Use Bylaw 04/10 as amended).

CARRIED

Moved by Councillor Ryan that Council set a Public Hearing Date for Wednesday, May 30, 2018 at 6 p.m. at the Exshaw Community Association, pending availability.

CARRIED

2. **Moved** by Councillor Ryan that Council give first reading to Bylaw 12/18, a bylaw to establish supplementary assessments for the 2018 year.

CARRIED

Moved by Councillor Butters that Council give second reading to Bylaw 12/18.

R:109/18
Ex. Fire
Hall

R:113/18
Meet with
AEP re
SOC

R:110/18
1st Rdg BL
09-Z/18

R:111/18
Pub. Hrg BL
09-Z/18

R:114/18
1st Rdg BL
12/18

R:115/18

2nd Rdg BL
12/18

CARRIED

R:116/18
Consent for
3rd Rdg BL
12/18

Moved by Deputy Reeve Clark that Council give consent to proceed with third to Bylaw 12/18.

CARRIED UNANIMOUSLY

R:117/18
3rd Rdg BL
12/18

Moved by Councillor Rosvold that Council give third reading to Bylaw 12/18.

CARRIED

H. NEW BUSINESS

R:112/18
2017
Audited
Financial
Stmts

1. **Moved** by Councillor Ryan that Council approve the 2017 Financial Statements, as audited by the accounting firm Avail CPA.

CARRIED

R:118/18
Amend
Ship. Cont.
BP Fees

2. **Moved** by Councillor Rosvold that Council approve the amendments to Fees for Planning and Development Bylaw 01/11.

Moved by Councillor Ryan to amend Councillor Rosvold's motion by amending Building Permit Fees for Shipping Containers to \$200 minimum charge + \$0.22/sq. ft + Safety Codes' charges.

CARRIED

R:119/18
Planning &
Dev. Fees
Amended

Council then voted on Councillor Rosvold's motion, as amended.

CARRIED

3. **Moved** by Councillor Rosvold that Council authorize a Caretaker's agreement for the north-south municipal road allowance lying between River's Bend Gate and Second Avenue (east of Pigeon Creek), for the purposes of a community garden, as proposed by the Dead Man's Flats Community Association, on the following conditions:

- The site be kept clear of debris and garbage;
- No vehicle parking be required;
- The proposed garden not interfere with the emergency access/egress road adjacent to the proposed site;
- The Community Association recognize that the site location may be a non-permanent location, and that the M.D. may require removal of the community garden at any time, at the Community Association's sole expense;
- The M.D. is not responsible for any soil contamination that might be on site;
- Alberta Transportation approves the use of Road Plan 731 490 for a portion of the proposed community garden;
- That any municipal water used by the Community association, for the Community Garden, be paid for by the Community Association;
- That a development permit be required, with the fee for same waived.

Moved by Councillor Ryan that Councillor Rosvold's motion be amended to include the following condition:

- That the Dead Man's Flats Community Association will indemnify the M.D. of Bighorn as a named third party on their insurance policy.

CARRIED

R:107/18
DMF Com.
Garden
amended
conditions

R:108/18
DMF Com.
Garden

Council then voted on Councillor Rosvold's motion, as amended.

CARRIED

R:120/18
Water
Valley Rink
upgrades

4. **Moved** by Councillor Butters that Council approve \$5,000 from the Ward 4 Community Enhancement Program reserve to the Water Valley Community Association to assist with their outdoor rink relocation upgrades.

CARRIED

R:121/18
Policy H-13

5. **Moved** by Councillor Ryan that Council approve Policy H-13, Municipal Recognition and Events.

CARRIED

R:122/18
Rescind
Policy H-8
& G-11

Moved by Councillor Rosvold that Council rescind Policies H-8 (Employee & Volunteer Recognition) and G-11 (Municipal Events).

CARRIED

I. ENQUIRIES OF ADMINISTRATION FROM COUNCIL

Deputy Reeve Clark would like acronyms to be written in full prior to being used.

Deputy Reeve Clark said he would like to commend M.D. Operations on their annual report and said it was comprehensive. The Director of Operations said he would pass that on to the department.

Councillor Butters echoed Deputy Reeve Clark's sentiments on the annual report.

Councillor Ryan asked the Director of Operations to bring the Bylaw regarding snow clearing to the next Streets and Roads (SRC) meeting. The Director of Operations said he would.

Reeve Cooper asked the Director of Planning Services if the short-term mitigations at Pigeon Creek would be completed by spring 2018. The Director of Planning Services said they would be.

Reeve Cooper told Administration that there is a large pile of materials in front of the wildlife crossing at Dead Man's Flats that need to be removed. The Director of Planning Services said he would investigate and told Council that the M.D. has a security deposit from River's Bend to ensure cleanup at the site.

Reeve Cooper told the Director of Operations that the Roads Department handled the large snowfall this winter, very intelligently. The Director of Operations said he would pass on the information.

J. INFORMATION

1. **Moved** by Councillor Ryan that items J.1 - J.18 be accepted as information.

CARRIED

R:123/18
Receive as
info.

K. IN CAMERA

There were no items to discuss.

The meeting adjourned at 11:47 a.m.

REEVE

RECORDING SECRETARY