

MINUTES

Of the Finance & Economic Development Committee meeting held **Tuesday, March 28th, 2018 at 9:00 a.m.**, at the MD Office, with the following persons present:

Members: Dene Cooper, Chair
Erik Butters
Paul Clark
Lisa Rosvold
Paul Ryan
Administration: Shaina Tutt, Director of Finance
Lana Hill, Accounting Clerk
Lynda Gale, Recording Secretary

CALL TO ORDER

The meeting was called to order at 9:00 a.m.

A. AGENDA

Moved by E. Butters that the agenda be adopted with the following addition:
- Finance F.6 – April F&EDC meeting date change

CARRIED

B. MINUTES

1. **Moved** by P. Ryan that the January 23rd, 2018 Finance and Economic Development Committee (F&EDC) meeting minutes be adopted as presented.

CARRIED

C. BUSINESS ARISING FROM THE MINUTES

There were no items to discuss.

D. UNFINISHED BUSINESS

There were no items to discuss.

E. DELEGATIONS

There were no items to discuss.

F. FINANCE

1. **Moved** by L. Rosvold that the Committee accept as information:
 1. The Payroll Cheques Issued Report for January 2018 in the amount of \$114,713.77.
 2. The Cheque Register for payments in the amount of \$925,241.73 for January 2018.

CARRIED

P. Ryan requested that the Director of Finance distribute a copy of the Wi-Com Solutions invoice to Council.



P. Ryan requested that the Director of Finance prepare a report on the Forest Resource Improvement Association of Alberta (FRIAA) detailing the grant portion and MD contribution. The Director of Finance will bring the information to the next F&EDC meeting.

2. **Moved** by L. Rosvold that the F&EDC accept as information:
 1. The Payroll Cheques Issued Report for February 2018 in the amount of \$104,550.35.
 2. The Cheque Register for payments in the amount of \$557,771.91 for February 2018.

CARRIED
3. **Moved** by P. Ryan that the F&EDC recommend the 2017 Draft Audited Financial Statements to Council for consideration.

CARRIED
4. **Moved** by P. Ryan that Administration circulate the Draft Bylaw – Council Code of Conduct, to Councillors for input, and bring the amended version back to the next F&EDC meeting for discussion.

CARRIED
5. **Moved** by E. Butters that the F&EDC recommend Bylaw 14/06 – Schedule D, Fees for Sewer Services for Harvie Heights, to Council for approval.

CARRIED
6. The F&EDC agreed to reschedule the next meeting to April 18, 2018 at 1:00 p.m.

G. INFORMATION

1. **Moved** by E. Butters that the F&EDC receive G.1 – G.5 as information.

CARRIED

H. IN CAMERA

Moved by L. Rosvold that the F&EDC go in camera at 11:00 a.m.

CARRIED

Moved by P. Clark that the F&EDC come out of camera at 11:19 a.m.

CARRIED

ADJOURNMENT – NEXT MEETING DATE

The meeting be adjourned at 11:20 a.m.

Next meeting: **Wednesday, April 18, 2018, 1:00 p.m.**


CHAIRPERSON


SECRETARY