

MUNICIPAL DISTRICT OF BIGHORN NO. 8

Minutes of the Regular meeting of Council held at 9:00 a.m. on Tuesday, February 13, 2018 in the Council Chambers, MD office, with the following persons present:

COUNCIL:

DENE COOPER	REEVE
PAUL CLARK	DEPUTY REEVE
ERIK BUTTERS	COUNCILLOR
LISA ROSVOLD	COUNCILLOR
PAUL RYAN	COUNCILLOR

ADMINISTRATION:

MARTIN BUCKLEY	CHIEF ADMINISTRATIVE OFFICER
ROBERT ELLIS	DIRECTOR OF PLANNING SERVICES
BILL LUKA	DIRECTOR OF OPERATIONS
SHAINA TUTT	DIRECTOR OF FINANCE
LYNDA GALE	RECORDING SECRETARY

CALL TO ORDER

Mtg. called
to order at
9:00 am

Reeve Cooper called the meeting to order at 9:00 a.m.

A. APPROVAL OF AGENDA

R:21 /18
Agenda
adopted

Moved by Councillor Ryan that the February 13, 2018 agenda be adopted with the following additions:

- Add New Business H.12 – Proclamation – Freedom to Read Week
- Add In Camera K.2 - Legal

CARRIED

B. MINUTES

R:22/18
Jan 9 /18
Council
mins
approved

1. **Moved** by Councillor Ryan that the January 9, 2018 regular Council minutes be adopted as presented.

CARRIED

R:23/18
Jan 24/18
Pub Hrg
mins
approved

2. **Moved** by Councillor Rosvold that Council approve the January 24, 2018 Public Hearing minutes and schedules, as presented.

CARRIED

R:24/18
Jan/18 MPC
& Sep/17
HRC mins
circ.

3. **Moved** by Councillor Ryan that Council acknowledge circulation of the January 2018 Municipal Planning Commission (MPC) and September 2017 Heritage Resource Committee (HRC) minutes.

CARRIED

C. COUNCILLORS' REPORTS

- Councillor Butters attended the Bow River Basin Council (BRBC) Legislation and Policy Committee meeting. He said a representative from the City of Calgary said they are working on a source water protection plan, which includes enhancing land use planning and land use management to protect source water. He said the City of Calgary reports on how good its drinking water is but did not report on the quality of its raw water. Councillor Ryan asked if the City of Calgary source water protection plan was outlined. Councillor Butters said there was no plan in place at this time, but the City is working on it. Councillor Ryan said he hoped the City of Calgary would meet with the M.D. to discuss its plans.

Councillor Butters attended the Finance and Economic Development Committee (F&EDC) meeting, Living in the Natural Environment (LNE) and the Strategic Planning session. He, Deputy Reeve Clark and the C.A.O. also met with RCMP in Cochrane regarding policing in the M.D.

Councillor Butters told Council that the HRC has completed the Oral History project. He said they are addressing three potential projects including Art in the Bow Valley, the history of Eau Claire and of Alberta Forest Service in the area.

- Deputy Reeve Clark told Council he attended many meetings including MPC, Streets and Roads (SRC), HRC, F&EDC, Agriculture Services and Environmental Advisory Board (ASEAB), the steering committee for the Land Use Bylaw update, Strategic Planning and a Public Hearing.

Deputy Reeve Clark told Council he attended a Bow Valley Builders and Developers Association (BOWDA) meeting, where Canmore mayor, John Borrowman, outlined plans for Canmore in 2018. He also attended LNE on February 2, which was very well done.

He attended the Central Alberta Association of Municipal Districts and Counties (CAAMD&C) with Reeve Cooper and the C.A.O. He also attended the meeting with Cochrane RCMP with the C.A.O. and Councillor Butters. He noted that Inspector Weare outlined some of the new programs instituted in the Cochrane detachment.

Deputy Reeve Clark told Council that he and Reeve Cooper and the C.A.O. met with representatives of Alberta Environment and Parks (AEP) regarding the land swap.

Deputy Reeve Clark finished by telling Council that two long term residents of Jamieson Road recently passed away (Ab Rich and Hugh MacAulay).

- Councillor Rosvold said she also attended the BOWDA, Strategic Planning Session and Public Hearing. She said the Municipal Excellence Committee (MEC) reviewed the Human Resources report with the consultants.

She told Council that she met with the Lac Des Arcs Community Association and thanked the C.A.O. and Community Services Coordinator for their attendance.

Councillor Rosvold attended the Wildsmart meeting on January 17 and said they had very good attendance for their last speaker series. She said they are looking for more Wildsmart Ambassadors. She said the 6th annual Bear Day will be held on April 14 at the Canmore Nordic Centre.

Councillor Rosvold gave an update on Bow Valley Regional Housing and said the housing needs study will be delayed until May due to a delay from Stats Canada. She said the opening has been rescheduled to February 23 from 10 – 11:30 a.m.

- Councillor Ryan gave a brief update on Bow Valley Waste Management Commission (BVWMC) and said they are still working on a master cell development plan, as per the Alberta Environment and Parks (AEP) approval. BVWMC are investigating innovative ways to excavate those cells. Councillor Ryan said that security fencing will be installed around the entire site and added that AEP and local user groups have been notified. Post-closure costs are still being evaluated and the Commission is considering an out-of-service-area surcharge for areas using the site, such as Cochrane, Kananaskis and Banff National Park.

Councillor Ryan gave an update on the Southern Alberta Energy from Waste Association (SAEWA) and said he has had several media interviews. He said the environmental engineering has been completed and the reports are now being consolidated. He said seven million tonnes of greenhouse gas will be reduced over the lifetime of the facility and added that the AGM date has been set. He said the group is working on the type model to pursue or whether they should create a landfill.

Councillor Ryan attended several other regular committee meetings, including MPC, MEC, SRC, BOWDA and a meeting with Reeve Cooper and Lafarge's Director of Inter-Governmental Affairs.

- Reeve Cooper met with the Biosphere Institute noting that they are under very capable leadership and will be celebrating their 20th birthday along with Wildsmart.

Reeve Cooper attended LNE on February 2, 2018. He said the first session on bees, was very interesting and congratulated the Environmental Fieldman on a very well-organized event.

He told Council that he, the C.A.O., and MLA Cam Westhead, had a very good discussion with two senior members of AEP, who were very new to their positions. The C.A.O. said AEP is trying to arrange a meeting with the Minister during the AAMD&C convention.

Council discussed the City of Calgary and source water protection and water quality.

D. BUSINESS ARISING FROM MINUTES

There were no items to discuss.

E. DELEGATIONS

There were no items to discuss.

F. UNFINISHED BUSINESS

1. **Moved** by Councillor Ryan that Council go in camera at 9:25 a.m.

CARRIED

Moved by Councillor Clark that Council come out of camera at 10:25 a.m.

CARRIED

Moved by Councillor Ryan that Council approve the 2017 Lim HR Compensation Consulting Salary Review Report PowerPoint document as the basis for the setting of employee/staff wage/salary ranges, as recommended by the Municipal Excellence Committee.

CARRIED

R:25/18
In Camera

R:26/18
Out of
Camera

R:27/18
Lim HR
PPT

R:28/18
Cost of
Living Adj.

Moved by Councillor Rosvold that Council approve the Lim HR Compensation Consulting recommendation that the wage figures and band minimums/maximums be adjusted by 1.5% to reflect a cost-of-living adjustment, as recommended by the Municipal Excellence Committee.

CARRIED

R:29/18
Ex.
Stormwater
Eng. Cancel

2. **Moved** by Councillor Clark that Council cancel the engineering review and design of the improvements related to the Exshaw Stormwater Outfall which were previously approved in 2016.

CARRIED

R:30/18
Defer Ex.
Stormwater
Plan

Moved by Councillor Ryan that Council defer the implementation of the McElhanney 2015 Exshaw Stormwater Management Plan, except for the improvements approved at the intersection of Heart Mountain Drive and Barrier Mountain Drive, until such time, only as directed by Council, when mitigations on Jura Creek are better understood.

CARRIED

R:31/18
Retain
funds for
Ex.
Stormwater
Plan

Moved by Councillor Ryan that Administration retain allocated funds for the implementation of the McElhanney 2015 Exshaw Stormwater Management Plan, in Capital Reserves, until further approved by Council.

CARRIED

G. BYLAWS

R:32/18
2nd Rdg BL
16-z/17

1. **Moved** by Councillor Clark that Council give second reading to proposed Bylaw 16-z/17, a bylaw to amend the Land Use Bylaw, by creating a new land use district, Dead Man's Flats East Industrial District (DMF-I), and redistricting three M.D.-owned parcels of land in Dead Man's Flats (as described in the Bylaw) to the new district, as amended.

CARRIED

Council requested a recorded vote for the following motion:

R:33/18
3rd Rdg BL
16-z/17

Moved by Councillor Butters that Council give third reading to Bylaw 16-z/17.

CARRIED
(unanimous)

R:34/18
1st Rdg BL
02/18

2. **Moved** by Councillor Rosvold that Council give first reading to Bylaw 02/18, a bylaw designed to regulate and control the form, content and cost of permits for the construction, demolition, relocation, alteration, repair, and occupancy or use of buildings pursuant to the Safety Codes Act.

CARRIED

R:35/18
2nd Rdg BL
02/18

Moved by Councillor Clark that Council give second reading to Bylaw 02/18.

CARRIED

R:36/18
1st Rdg
BL 03/18

3. **Moved** by Councillor Butters that Council give first reading to Bylaw 03/18, a bylaw to amend Bylaw 18/05, Hamlet of Harvie Heights Water System Bylaw.

CARRIED

R:37/18
2nd Rdg BL
03/18

Moved by Councillor Rosvold that Council give second reading to Bylaw 03/18.

CARRIED

R:38/18
Consent for
3rd Rdg. BL
03/18

Moved by Councillor Ryan that Council give consent to proceed with third reading for Bylaw 03/18.

CARRIED
(unanimous)

R:39/18
3rd Rdg. BL
03/18

Moved by Deputy Reeve Clark that Council give third reading to Bylaw 03/18.

CARRIED

R:40/18
1st Rdg. BL
04/18

4. **Moved** by Councillor Butters that Council give first reading to Bylaw 04/18, a bylaw to amend Bylaw 20/10, the Hamlet of Harvie Heights Sanitary Sewer System Bylaw.

CARRIED

R:41/18
2nd Rdg. BL
04/18

Moved by Councillor Rosvold that Council give second reading to Bylaw 04/18.

CARRIED

R:42/18
Consent for
3rd Rdg. BL
04/18

Moved by Councillor Ryan that Council give consent to proceed with third reading for Bylaw 04/18.

CARRIED
(unanimous)

R:43/18
3rd Rdg. BL
04/18

Moved by Deputy Reeve Clark that Council give third reading to Bylaw 04/18.

CARRIED

R:44/18
1st Rdg. BL
05/18

5. **Moved** by Councillor Butters that Council give first reading to Bylaw 05/18, a bylaw to amend Bylaw 05/14, the Hamlet of Dead Man's Flats Water System Bylaw.

CARRIED

R:45/18
2nd Rdg. BL
05/18

Moved by Councillor Rosvold that Council give second reading to Bylaw 05/18.

CARRIED

R:46/18
Consent for
3rd Rdg. BL
05/18

Moved by Councillor Ryan that Council give consent to proceed with third reading for Bylaw 05/18.

CARRIED
(unanimous)

R:47/18
3rd Rdg. BL
05/18

Moved by Deputy Reeve Clark that Council give third reading to Bylaw 05/18.

CARRIED

R:48/18
1st Rdg. BL
06/18

6. **Moved** by Councillor Butters that Council give first reading to Bylaw 06/18, a bylaw to amend Bylaw 04/15, the Hamlet of Dead Man's Flats Sanitary Sewer System Bylaw.

CARRIED

R:49/18
2nd Rdg. BL
06/18

Moved by Councillor Rosvold that Council give second reading to Bylaw 06/18.

CARRIED

R:50/18
Consent for
3rd Rdg. BL
06/18

Moved by Councillor Ryan that Council give consent to proceed with third reading for Bylaw 06/18.

CARRIED
(unanimous)

R:51/18
3rd Rdg. BL
06/18

Moved by Deputy Reeve Clark that Council give third reading to Bylaw 06/18.

CARRIED

R:52/18
1st Rdg. BL
07/18

7. **Moved** by Councillor Butters that Council give first reading to Bylaw 07/18, a bylaw to amend Bylaw 14/06, the Hamlet of Exshaw Water System Bylaw.

CARRIED

R:53/18
2nd Rdg. BL
07/18

Moved by Councillor Rosvold that Council give second reading to Bylaw 07/18.

CARRIED

R:54/18
Consent for
3rd Rdg. BL
07/18

Moved by Councillor Ryan that Council give consent to proceed with third reading for Bylaw 07/18.
CARRIED
(unanimous)

R:55/18
3rd Rdg. BL
07/18

Moved by Deputy Reeve Clark that Council give third reading to Bylaw 07/18.
CARRIED

R:56/18
1st Rdg. BL
08/18

8. **Moved** by Councillor Butters that Council give first reading to Bylaw 08/18, a bylaw to amend Bylaw 06/15, the Hamlet of Exshaw Sanitary Sewer System Bylaw.
CARRIED

R:57/18
2nd Rdg. BL
08/18

Moved by Councillor Rosvold that Council give second reading to Bylaw 08/18.
CARRIED

R:58/18
Consent for
3rd Rdg. BL
08/18

Moved by Councillor Ryan that Council give consent to proceed with third reading for Bylaw 08/18.
CARRIED
(unanimous)

R:59/18
3rd Rdg. BL
08/18

Moved by Deputy Reeve Clark that Council give third reading to Bylaw 08/18.
CARRIED

H. NEW BUSINESS

R:60/18
BL 18/05
Sched. C

1. **Moved** by Councillor Ryan that Council approve the revised Schedule "C" (to Bylaw 18/05), Fees for Water Services for Harvie Heights, as amended.
CARRIED

R:61/18
BL 14/06
Sched. D

Moved by Councillor Butters that Council approve the revised Schedule "D" (to Bylaw 14/06), Fees for Water Services for Harvie Heights, as amended.
CARRIED

R:62/18
BL 05/15
Sched. A

Moved by Councillor Rosvold that Council approve the revised Schedule "A" (to Bylaw 04/15), Fees for Sewer Services for Dead Man's Flats, as amended.
CARRIED

R:63/18
BL 06/15
Sched. A

Moved by Deputy Reeve Clark that Council approve the revised Schedule "A" (to Bylaw 06/15), Fees for Sewer Services for Exshaw, as amended.
CARRIED

R:64/18
Appoint
Assessor

2. **Moved** by Deputy Reeve Clark that Council appoint James Brown, of Equitable Assessment Services, as the Municipal Assessor for the Municipal District of Bighorn No. 8.
CARRIED

3. **Moved** by Councillor Butters that Council adopt the amendments proposed to Bylaw 01/11 – Schedule C, Transportation Fees, with the exception of Encroachment Fees.

Councillor Butters withdrew his motion.

R:65/18
Refer BL
01/11
Sched. C to
SRC

Moved by Councillor Ryan that Council refer Bylaw 01/11 – Schedule C, Transportation Fees, back to the Streets and Roads Committee for further review.
CARRIED

R:66/18
One-Year
Extension

4. **Moved** by Deputy Reeve Clark that Council grant a one-year time extension to 1251657 Alberta Ltd., to allow the subdivision endorsement of Subdivision File No: SD2015-004 to be extended to March 30, 2019.

CARRIED

5. **Moved** by Deputy Reeve Clark that Council authorize Administration to refund 50% of the Municipal Development Plan and Land Use Bylaw Amendment Fees, as per the MD Fee Schedule, to the Nalandabodhi Foundation, for their recent applications.

DEFEATED

R:67/18
Refund of
Fees

Moved by Councillor Butters that Council authorize Administration to refund 50% of the Municipal Development Plan fees and 100% of the Land Use Bylaw Amendment fees to the Nalandabodhi Foundation.

CARRIED

R:68/18
FRIAA
2018/19
LDA

6. **Moved** by Councillor Rosvold that Council authorize signing of the Project Grant Agreement for the 2018/19 Lac Des Arcs FireSmart Fuel Reduction project, as forwarded by the Forest Resource Improvement Association of Alberta.

CARRIED

R:69/18
Canmore
Canada Day
grant

7. **Moved** by Councillor Rosvold that Council approve the November 30, 2017 Canmore Alberta Canada Day Society grant application in the amount of \$1,500 for the 2018 Canada Day Celebrations in Canmore as recommended by the Finance & Economic Development Committee.

CARRIED

R:70/18
Ward 2
Funds

8. **Moved** by Councillor Rosvold that Council approve \$600 from the Ward 2 Community Enhancement Program Reserve, to the Lac Des Arcs Community Association for temporary shade shelters, as recommended by the Finance & Economic Development Committee.

CARRIED

R:71/18
Ward 4
Funds

Moved by Councillor Butters that Council approve \$2,000 from the Ward 4 Community Enhancement Program Reserve to the Guy Gibson (Benchlands) Community Association for repairs to the upper bench fence, gate installation and repairs to the bus shelter roof, as recommended by the Finance & Economic Development Committee.

CARRIED

R:72/18
Excavator

9. **Moved** by Deputy Reeve Clark that Council authorize Administration to award the purchase of a compact excavator, attachments, and enrolment in the Municipal Trade-In Program, to Brandt Tractor Ltd.

CARRIED

R:73/18
March 2018
News

10. **Moved** by Councillor Ryan that Council approve the articles for the March 2018 Bighorn News, as amended.

CARRIED

11. The C.A.O recused himself, advising that he was a member of the Canmore Rotary Club, and vacated the Chambers at 1:03 p.m., prior to discussion and consideration of Item H.11.

R:74/18
Canmore
Rotary Club

Moved by Councillor Butters that Council provide financial support in the amount of \$1,000, from the Council discretionary fund, to the Rotary Club of Canmore, for the Canmore Canada Day Breakfast.

CARRIED

The C.A.O. returned to Council chambers at 1:08 p.m.

R:75/18
Freedom to
Read

12. **Moved** by Councillor Ryan that Council declare the week of February 25 – March 3, 2018, as “Freedom to Read” week in the M.D. of Bighorn and authorize the Reeve to sign the proclamation and that the proclamation be posted in the entrance to the M.D. office.

CARRIED

I. ENQUIRIES OF ADMINISTRATION FROM COUNCIL

Councillor Ryan asked the Director of Operations about snow clearing in the hamlets. He said the work done during recent snowfall was poorly done in Exshaw, noting that the snow clearing contractor had utilized the wrong size vehicle during a recent snowfall (the vehicle was unable to maneuver the streets in the hamlet). He requested that Volker Stevin’s contract be brought to the Streets and Roads Committee for review. The Director of Operations said he would bring it to the next SRC meeting.

J. INFORMATION

R:76/18
Receive as
info.

1. **Moved** by Councillor Ryan that items J.1 - J.11 be accepted as information.

CARRIED

K. IN CAMERA

R:77/18
In Camera

Moved by Councillor Butters that Council go in camera at 1:09 p.m.

CARRIED

R:78/18
Out of
Camera

Moved by Councillor Butters that Council come out of camera at 1:23 p.m.

CARRIED

R:79/18
Accept
Offer to
Purchase

Moved by Councillor Butters that Council accept the Offer to Purchase for Lease Lands identified as Lot 4, Block 2, Plan 9913384.

CARRIED

R:80/18
Sign Offer
to Purchase

Moved by Councillor Rosvold that Council direct Administration to sign the Offer to Purchase Lot 4, Block 2, Plan 9913384.

CARRIED

The meeting adjourned at 1:25 p.m.

REEVE

RECORDING SECRETARY