

## MINUTES

Of the Finance & Economic Development Committee meeting held **Tuesday, January 22nd, 2019 at 9:00 a.m.**, at the MD Office, with the following persons present:

Members: Dene Cooper, Chair  
Lisa Rosvold  
Paul Ryan

Regrets: Erik Butters  
Paul Clark

Administration: Robert Ellis, C.A.O.  
Shaina Tutt, Director of Finance  
Lynda Gale, Recording Secretary

### CALL TO ORDER

The meeting was called to order at 9:00 a.m.

#### A. AGENDA

**Moved** by L. Rosvold that the agenda be adopted with the following additions:

- Unfinished Business D.1 – Fire Hall, Air Quality
- Unfinished Business D.2 – Orderly Rotation of Fire Apparatus
- Closed Meeting H.4 – Land – Exshaw Creek, as per Section 21 FOIP

**CARRIED**

#### B. MINUTES

1. **Moved** by P. Ryan that the November 27, 2018 Finance and Economic Development Committee (F&EDC) meeting minutes be adopted with the following correction:

- Information G.1 **Moved** by P. Ryan that the F&EDC refer the MD (Fire) Vehicle/Equipment Replacement List, as of October 2016, back to the Emergency Services Committee (EMS) to review and update and to provide Council with a copy of related policies.

**CARRIED**

#### C. BUSINESS ARISING FROM THE MINUTES

There were no items to discuss.

#### D. UNFINISHED BUSINESS

1. P. Ryan requested an update regarding the air quality assessment that was done at the Exshaw Fire Hall. The C.A.O. told the Committee that when the assessment was done, the HVAC system had a fan that was not operational. He said the fan has been repaired and that the contractor was contacted to determine if the fan being fixed would affect results of the original assessment. The C.A.O. said he was still waiting to hear back from the consultant. The C.A.O. said he would bring an update to Council when he had new information.

2. P. Ryan asked about the orderly rotation of apparatus for MD fire departments. He asked if the EMS committee had discussed the request yet. The C.A.O. said the committee has not held a meeting since the original request was made. The C.A.O. said he would have a meeting with the Fire Chief regarding an agenda for the EMS committee. P. Ryan said he would like the policy brought to Council for review.

**E. DELEGATIONS**

There were no delegations present.

**F. FINANCE**

1. **Moved** by L. Rosvold that the Committee accept as information:
  1. The Payroll Cheques Issued Report for November 2018 in the amount of \$191,287.95 and for December 2018 in the amount of \$170,642.83.
  2. The Cheque Register for payments in the amount of \$7,929,315.95 for November and December 2018.

**CARRIED**

2. **Moved** by P. Ryan that the F&EDC recommend that Council authorize Administration enter into a contract agreement with Digitex for the program Laserfiche, for the provision of electronic content management services.

**CARRIED**

**G. INFORMATION**

1. **Moved** by P. Ryan that the F&EDC receive items G.1 – G.7 as information.

**CARRIED**

**H. CLOSED MEETING**

**Moved** by L. Rosvold that the F&EDC close the meeting to the public for

- Agenda item H.1 – Land, appraisal, as per Section 25 FOIP
- Agenda item H.2 – Legal, Tax Agreement, as per Section 17, FOIP
- Agenda item H.3 – Land, Heart Creek, as per Section 29, FOIP
- Agenda item H.4 – Land, Exshaw Creek, as per Section 29, FOIP, at 9:37 a.m.

**CARRIED**

**Moved** by P. Ryan that the F&EDC return to public session at 10:46 a.m.

**CARRIED**

**Moved** by L. Rosvold that the F&EDC recommend that Council consider a proposed tax agreement for the payment of tax arrears.

**CARRIED**

**ADJOURNMENT – NEXT MEETING DATE**

The meeting be adjourned at 10:47 a.m.

Next meeting: **Tuesday, February 26, 2019, 9:00 a.m.**

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CHAIRPERSON

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SECRETARY

DRAFT